

## BUSINESS - ACCOUNTING PROGRAM (B103)

<b>PROGRAM NAME</b>	<b>Business – Accounting</b>	<b>TUITION</b>	\$4,151.00 *
<b>COURSE CODE</b>	<b>B103</b>	<b>ADDITIONAL COST</b>	
<b>SCHOOL</b>	<b>School of Accounting and Finance</b>	*Amounts listed are the total of tuition, materials, student service and ancillary fees for the first two semesters of programs starting in fall 2018. Fees are subject to change for programs starting in fall 2019 and at later dates.	
<b>CENTRE</b>	<b>Business</b>	<b>International students:</b> Visit the International Fees and Related Costs <sup>2</sup> page for more information.	
<b>LOCATION</b>	<b>St. James Campus</b>		
<b>DURATION</b>	<b>2 years (4 semesters)</b>		
<b>STARTING MONTH</b>	<b>September, January</b>		
<b>CREDENTIAL</b>	<b>Ontario College Diploma</b>		
<b>YEAR OF STUDY</b>	<b>2019-2020</b>		
<b>METHOD OF STUDY</b>	<b>FT</b>		
<b>APPLY TO</b>	<b>Ontario Colleges<sup>1</sup></b>		

The **Business – Accounting** two-year diploma provides you with a solid background in basic accounting concepts and practices, as well as broad-based business skills related to accounting application software, spreadsheets and databases, economics, communications, law and taxation. This rigorous learning experience will enable you to build and demonstrate the skills you need to work in the field of accounting.

These industry-ready skills include:

- Processing common business transactions
- Preparing reports on an organization's financial performance
- Preparing financial budgets and plans to support management decisions
- Analyzing operating performance

This Centre for Business<sup>3</sup> program is part of our School of Accounting and Finance<sup>4</sup>.



### PART TIME STUDY OPTIONS

George Brown also offers a part-time Accounting certificate program and various evening courses in Accounting and General Education. See the Continuing Education Course Guide at [coned.georgebrown.ca](http://coned.georgebrown.ca).

### PROGRAM STANDARDS AND LEARNING OUTCOMES

The graduate has reliably demonstrated the ability to:

1. Record financial transactions in compliance with Canadian Generally Accepted Accounting Principles for sole proprietorships, partnerships, private enterprises, publicly accountable enterprises and non-profit organizations.
2. Prepare and present financial statements, reports and other documents in compliance with Canadian Generally Accepted Accounting Principles for sole proprietorships, partnerships and private enterprises.
3. Contribute to recurring decision-making by applying fundamental management accounting concepts.
4. Prepare individuals' income tax returns and basic tax planning in compliance with relevant legislation and regulations.
5. Analyze organizational structures, the interdependence of functional areas, and the impact those relationships can have on financial performance.
6. Analyze, within a Canadian context, the impact of economic variables, legislation, ethics, technological advances and the environment on an organization's operations.
7. Outline the elements of an organization's internal control system and risk management.
8. Contribute to recurring decision-making by applying fundamental financial management concepts.

### REQUIRED COURSES

In order to graduate from the **B103** program, you need to complete **25** courses: **22** Mandatory courses, and **3** General Education Electives.

Depending on the results of your placement tests, you may be required to take COMM 1003 (English Skills) or CESL 1003 (English Skills-ESL) before progressing to COMM 1007. Similarly, you may be required to take MATH1027 (Business Math with Remediation) before progressing to MATH 1021. COMM1003/CESL 1003 and MATH 1027 **do not** count towards the 25 courses required for graduation,

and **you will be charged for these extra courses**. Please speak to the Business Office staff if you need any assistance.

**General Education Courses (Semester Two, Three, and Four):** You must complete 4 General Education courses. 1 mandatory ("Successful Social Relations" - GHUM 1087) and 3 chosen from at least 2 of the following categories: Social Sciences (GSSC), Arts and Humanities (GHUM) or Science and Technology (GSCI).

You are required to make up any failed or dropped courses before you are eligible to graduate. You can make up these courses during the day, and some are offered in the evening through Continuing Education. Please check with the Business Office staff to ensure that the Continuing Education courses are equivalent to what is taught in the full-time program. Note that some courses may not be offered in every semester. Our staff can assist you in any special timetable requirements you may have.

### SEMESTER 1

Code	Courses	Pre-requisite
ACCT 1001	Accounting Fundamentals 1	NONE
BUS 1038	Business Concepts I	NONE
COMM 1007	College English	NONE
MATH 1191	Mathematics of Finance	NONE
ECON 1031	Microeconomics	NONE
GHUM 1087	Successful Social Relations	NONE

### SEMESTER 2

Code	Courses	Pre-requisite
ACCT 1012	Accounting Fundamentals II	ACCT 1001
COMP 1010	Business Computer Applications I	NONE
ECON 1032	Macroeconomics	NONE
COMM 1034	Professional Communications I	COMM1007
PSY 1129	Organizational Behaviour	NONE
<b>Select One General Education Elective</b>		

### SEMESTER 3

Code	Courses	Pre-requisite
ACCT 2001	Financial Accounting 1	ACCT 1012
ACCT 2011	Management Accounting I	ACCT 1012
ACCT 2012	Accounting Application Software	ACCT 1012
LAW 2003	Commercial Law	None
STAT 1010	Quantitative Methods I	MATH 1191
STS 1037	Career Planning and Development	NONE
<b>Select One General Education Elective</b>		

### SEMESTER 4

Code	Courses	Pre-requisite
ACCT 2036	Financial Accounting II	ACCT 2001
ACCT 2028	Taxation I	ACCT 1001
ACCT 2013	Accounting Information Systems	ACCT 1012
LAW 2003	Commercial Law	NONE
ACCT 2014	Management Accounting II	ACCT 2011
ACCT 3008	Finance I	ACCT 1012
<b>Select One General Education Elective</b>		

General Education Electives

### ARTICULATION AGREEMENT

George Brown College has agreements with several universities in Canada, the United States and abroad that will give you credit for your college diploma.

### YOUR CAREER

Graduates are prepared for careers in a wide range of business sectors including manufacturing, merchandising, service organizations, federal, provincial and municipal government offices, banks and other financial institutions. Graduates of the program have found employment as:

- Accounts Analyst
- Accounts Payable and Receivable Clerk
- Bookkeeper
- Customer Service Representative

## FUTURE STUDY OPTIONS

This two-year diploma has a pathway to the Business Administration – Accounting B107<sup>5</sup>/B157<sup>6</sup> three-year advanced diploma.

For information on additional future study options, see [georgebrown.ca/transferguide](http://georgebrown.ca/transferguide).

### Designations

Graduates of this program may wish to pursue other designations or credentials such as an Advanced Certificate in Accounting and Finance (ACAF). For information on the ACAF, please contact the Chartered Professional Accountants of Ontario, or visit [cpaontario.ca](http://cpaontario.ca).

Graduates of this program may also wish to pursue membership in the Association of Chartered Certified Accountants (ACCA). For more information on the ACCA please see [accaglobal.com/ca](http://accaglobal.com/ca).



This is an ACCA Accredited Program and provide the following ACCA exemptions:

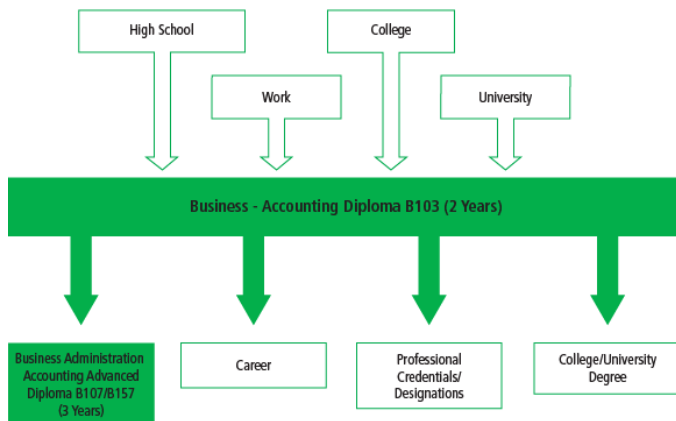
### Two Year Diploma: Business - Accounting

- F1-F3 (On completion)

This programme will hold accreditation for a period of 5 years, for graduates from 01/01/2017 to 31/12/2021.

For more details on the ACCA and their exemptions, visit the ACCA exemptions page<sup>7</sup>.

**Note:** The requirements for each designation/certification are set by the granting body, not George Brown College. In order to qualify for any of these designations/certifications, you need to follow the process listed on its website and meet all the requirements applicable to you.



## ADMISSION REQUIREMENTS

Applicants are selected on the basis of their academic achievement, including the required courses, and any other selection criteria outlined below.

- Ontario Secondary School Diploma or equivalent\*\*
- Grade 12 English (C or U)
- Grade 11 Math (M or U) or Grade 12 (C or U)

### \*\* MATURE STUDENT STATUS (19 YEARS OF AGE OR OLDER)

Mature Students may take the Admissions Assessment<sup>8</sup> for English and Math, OR may consider upgrading to achieve the credit(s) needed in English<sup>9</sup> and Math<sup>10</sup>.

Please note that George Brown is committed to ensuring that applicants will succeed in their program of choice and meeting the minimum requirements does not guarantee admission to the program. Applicants may be required to have grades higher than the minimum requirements stated.

### COURSE EXEMPTIONS

Some college and university credits may qualify you for exemptions. Please visit [georgebrown.ca/transferguide](http://georgebrown.ca/transferguide) for more information.

### ENGLISH LANGUAGE PROFICIENCY

Proficiency in English communications is necessary for success in this program.

Please visit [georgebrown.ca/englishproficiency](http://georgebrown.ca/englishproficiency) for more details

### INTERNATIONAL STUDENTS

Visit the International Admissions<sup>11</sup> page for more information.



**Jasminka Milovanovic** (Student, Business - Accounting)

“George Brown College gave me an opportunity to be myself and allowed me to reach my full potential. It is very important for me to be acknowledged for my work, something that was not possible

back home. Diversity and equality is greatly valued here at George Brown. Professors are amazing and all of them create an inclusive environment where all students can thrive. The Business - Accounting program offers a solid accounting foundation that is highly applicable and makes you fully prepared to enter the workforce.”



**Yun Fu** (Graduate 2016, Business – Accounting)

“George Brown College has an excellent Business – Accounting program, which offers good experience and practical knowledge and it also lays down the groundwork for your future career. With

professors and other supporting people in the place to help, my questions can always be answered and explained thoroughly. It is great fun to study and make friends with people from all over the world.”



**Emily Tingting Song** (Graduate 2012, Business - Accounting)

“My learning experience at George Brown was amazing. It not only enabled me to apply the knowledge I gained in a real working environment, but it also directed me to pursue the CGA designation. The

invaluable experience of being a tutor at Tutoring & Learning Centre also helped me to improve my communication and learning skills, and made me more confident in the workplace.”



**Catherine Liu** (Graduate 2012, Business - Accounting)

“The Business – Accounting program offered me strong accounting knowledge and practice, which helped me to apply them easily at work. At George Brown College, the professors are mentors that

lead you to career success. This great learning experience gave me a headstart to reach out into the job market.”

## INTERNATIONAL STUDENT ADMISSIONS

For inquiries about international admission requirements, permits and visas, accommodations, or anything specific to international students, please contact the International Centre at [International@georgebrown.ca](mailto:International@georgebrown.ca) or visit George Brown International.

Phone: (416) 415-5000 ext. 2115

## FINANCIALS/FEEES

For inquiries about OSAP, Bursaries, Scholarships and other financial inquiries, please contact the Financial Aid Office at [FinAid@georgebrown.ca](mailto:FinAid@georgebrown.ca) or visit the Financial Aid web page.

## ENTRY ADVISING

For advice on the various program options and which program might be best suited for you, make an appointment to see an Entry Advisor. Please review these frequently asked questions or choose to book your appointment using the link provided.

1. **Book online:**  
Complete and submit the Client Intake Form
2. **Book by phone:**  
Entry Advisor: (416) 415-5000, Ext 2949 Toll Free:  
1-800-265-2002 TTY: 1-877-515-5559

## CENTRE FOR BUSINESS

For questions regarding programs at the Centre for Business or if you require more information, please do not hesitate to contact us. Our knowledgeable staff are available to assist you.

For general inquiries, please contact the Centre for Business:

Email: [business@georgebrown.ca](mailto:business@georgebrown.ca) Phone: (416) 415-5000 ext. 2160

## INFORMATION SESSIONS

For program specific information and to meet faculty, sign up to attend an information session

## BUSINESS – ACCOUNTING (B103)

For inquiries related to this program (for example, course-specific information) please contact the Co-ordinator:

**Rand Rowlands**, Program Co-ordinator

Email: [rowland@georgebrown.ca](mailto:rowland@georgebrown.ca)

**Sam Levy**, Chair, School of Accounting and Finance

Email: [Sam.Levy@georgebrown.ca](mailto:Sam.Levy@georgebrown.ca)

## CONTACT US

### DOMESTIC STUDENTS ADMISSIONS

For inquiries about domestic admission requirements, admission deadlines, or the admissions process, please contact the Admissions Office at [admissions@georgebrown.ca](mailto:admissions@georgebrown.ca) or visit the Admissions web page.

## VISIT OUR CAMPUS

On-campus information sessions are held on a regular basis. Come and have your questions answered. Learn about the program content and career options. Meet your friendly professors and staff. Experience what it is like to be in a George Brown College classroom. Sign up<sup>18</sup> for an upcoming session.

This program is offered out of our School of Accounting and Finance<sup>19</sup> and classes take place at our St. James Campus<sup>20</sup>, predominantly at 200 King St. E.<sup>21</sup>, and 290 Adelaide St. E.<sup>22</sup>, Toronto, ON, Canada.

Campus tours are offered on a regular basis. Sign up<sup>23</sup> today!

## LINKS REFERENCE

<sup>1</sup>[https://collegeapply.ontariocolleges.ca/?](https://collegeapply.ontariocolleges.ca/?collegeCode=GBTC&programCode=B103&lang=en)

[collegeCode=GBTC&programCode=B103&lang=en](https://collegeapply.ontariocolleges.ca/?collegeCode=GBTC&programCode=B103&lang=en)

<sup>2</sup><http://www.georgebrown.ca/international/futurestudents/tuitionfees/>

<sup>3</sup><http://www.georgebrown.ca/business/>

<sup>4</sup><http://www.georgebrown.ca/business/accountingfinance/>

<sup>5</sup><http://www.georgebrown.ca/programs/business-administration-accounting-program-b107/>

<sup>6</sup><http://www.georgebrown.ca/programs/business-administration-accounting-program-with-work-experience-b157/>

<sup>7</sup><https://www.accaglobal.com/ca/en/learning-provider/learningproviders-exemptions.html>

<sup>8</sup><http://www.georgebrown.ca/assessment/admi-pre/>

<sup>9</sup><http://www.georgebrown.ca/upgrading-credits/english-diploma/>

<sup>10</sup><http://www.georgebrown.ca/upgrading-credits/math-diploma/>

<sup>11</sup><http://www.georgebrown.ca/international/futurestudents/howtoapply/>

<sup>12</sup><http://www.georgebrown.ca/admissions/>

<sup>13</sup><http://www.georgebrown.ca/international/>

<sup>14</sup><http://www.georgebrown.ca/financialaid/>

<sup>15</sup>[http://www.georgebrown.ca/entry\\_advising\\_faq.aspx](http://www.georgebrown.ca/entry_advising_faq.aspx)

<sup>16</sup><http://www.georgebrown.ca/advising/contactform/>

<sup>17</sup>[http://www.georgebrown.ca/info\\_sessions.aspx](http://www.georgebrown.ca/info_sessions.aspx)

<sup>18</sup>[http://www.georgebrown.ca/business\\_infosessions/](http://www.georgebrown.ca/business_infosessions/)

<sup>19</sup><http://www.georgebrown.ca/business/accountingfinance/>

<sup>20</sup><http://www.georgebrown.ca/campuses/st-james/>

<sup>21</sup><https://www.google.com/maps/place/George+Brown+College/@43.650962,-79.3724126,17z/data=!3m1!4b1!4m5!3m4!1s0x0:0x2a2d39cb9b79ac42!8m2!3d43.650962!4d-79.3702239>

<sup>22</sup><https://www.google.com/maps/place/George+Brown+College/@43.6519459,-79.3722555,17z/data=!3m1!4b1!4m5!3m4!1s0x0:0x975fd3a1900dc061!8m2!3d43.6519459!4d-79.3700668>

<sup>23</sup>[http://www.georgebrown.ca/campus\\_tours/](http://www.georgebrown.ca/campus_tours/)

*George Brown College is continually striving to improve its programs and their delivery. The information contained in this calendar is subject to change without notice. It should not be viewed as a representation, offer or warranty. Students are responsible for verifying George Brown College admission, graduation, and fee requirements as well as any requirements of outside institutions, industry associations, or other bodies that may award additional designations concurrently with, or after completion of, a George Brown College program.*