

Downloading and installing Respondus LockDown Browser on to your computer.

Here is a step-by-step process for installing Respondus LockDown Browser from AppsAnywhere. Please note that you will need a webcam to use this program.

Step One: Downloading the software from GBC's AppsAnywhere

1. Read the system requirement for AppsAnywhere

<https://www.georgebrown.ca/appsanywhere/>

2. Visit [AppsAnywhere](#) to get started.

3. Log in with your GBC credentials

- a. Student number for GBC \ Username
- b. Stu-View password for password

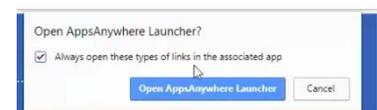


4. If this is your first-time logging into AppsAnywhere, you will need to download the AppsAnywhere software. Click on it's my first time using AppsAnywhere on this device. Let's go.



5. Click on the downloaded application and follow the installation prompts.

6. Once AppsAnywhere is installed you may see 'Open AppsAnywhere Launcher'. Check the box of Always open... and click on the 'Open AppsAnywhere Launcher' button.

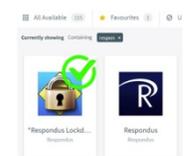


7. You will have a 'Verification successful' message in bright green on the top of the AppsAnywhere website.



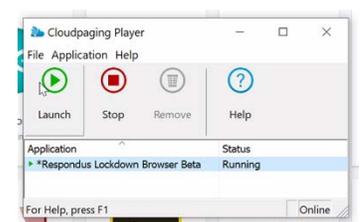
8. You can now scroll down until you see 'Respondus LockDown Browser'.

9. Now hover over the Respondus LockDown Browser' icon and click on 'Launch'.



10. Cloudpaging Player will now open and automatically download Respondus LockDown Browser'.

11. Select "Yes" when you are prompted if you want Cloudpaging to make changes to your device.

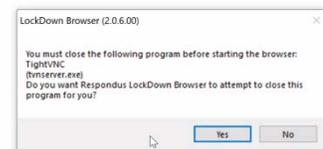
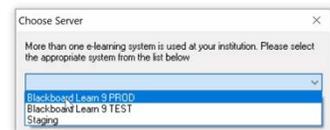
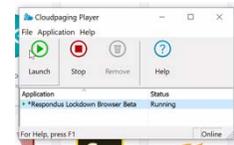


12. You will now have access to Respondus LockDown Browser through Cloudpaging.

Step two: Running Respondus LockDown Browser on your computer

Watch this [short video](#) to get a basic understanding of LockDown Browser and the webcam feature. A student [Quick Start Guide](#) is also available.

1. You can now launch the LockDown Browser through Cloudpaging by highlighting 'Respondus LockDown Browser' and then clicking on the 'Launch' (Play button).
2. Select 'Blackboard learn 9 PROD' from the list and select 'OK'.
3. You will now be prompted if you need to close any program/software on your computer to continue.
4. You will be brought to the GBC Blackboard log in page.
5. You can now log in to Blackboard and locate your test from your professor.



When taking an online exam that requires LockDown Browser and a webcam, remember the following guidelines:

1. Ensure you're in a location where you won't be interrupted
2. Turn off all other devices (e.g. tablets, phones, second computers) and place them outside of your reach
3. Clear your desk of all external materials not permitted — books, papers, other devices
4. Before starting the text, know how much time is available for it, and that you've allotted sufficient time to complete it
5. Remain at your computer for the duration of the test
6. If the computer or networking environment is different than what was used previously with the Webcam Check and System & Network Check in LockDown Browser, run the checks again prior to starting the test
7. To produce a good webcam video, do the following:

8. Avoid wearing baseball caps or hats with brims
9. Ensure your computer or tablet is on a firm surface (a desk or table). Do NOT have the computer on your lap, a bed or other surface where the device (or you) are likely to move
10. If using a built-in webcam, avoid tilting the screen after the webcam setup is complete
11. Take the exam in a well-lit room and avoid backlighting, such as sitting with your back to a window
12. Remember that LockDown Browser will prevent you from accessing other websites or applications; you will be unable to exit the test until all questions are completed and submitted

If you have any issues installing Respondus LockDown Browser call 416-415-5000 x8255 for LLC and Press 1 for technical support. Or go to GBCHelp/Assist on-line <https://www.georgebrown.ca/llc/help/tech/>