



Second Career Program Research Document

B134

Business – Human Resources Program



Community
Partnerships Office

PROGRAM LOCATION

Section	Description	Information
1.1	Program Location	Centre for Business /School of Human Resources St. James Campus, 200 King St. East, Toronto, ON
1.2	For map and TTC information please use this link	http://www.georgebrown.ca/maps_and_directions.aspx#StJames

2 TRAINING PROGRAM

Section	Description	Information
2.1	Program website	http://www.georgebrown.ca/b134-2019-2020/ Here you will find the following information on the B134 program: <ol style="list-style-type: none"> 1. Starting dates and duration of the program 2. Program description 3. Program standards and outcomes 4. Program outline and required courses 5. Careers and Post-Graduate Study Opportunities 6. Tuition and Fees 7. Admission Requirements 8. Health Policy and allergy information 9. Program contact information 10. Link to download the program information pdf guide
2.2	Course Outline	Detailed course outlines can be found at: http://www.georgebrown.ca/CO/gbc/programs/B134.html
2.3	Is a cooperative placement part of the program? If so, how long is the placement?	No

Section	Description	Information
2.4	Describe any other hands-on experiences included in this program	The Field Education course allows students to earn credits while they work towards their diploma. The job must be related to the program of study, be at least 8 hours per week for 14 weeks or 112 hours total. Contact the program coordinator for more information.
2.5	Is the curriculum fixed, or is it possible to develop an individual plan?	Generally fixed. In order to graduate you need a total of 27 courses, including 23 mandatory and 4 elective courses. This program has a pathway to the Business Administration B144/154 3-year advanced diploma program. Students in the final semester of this program can apply to bridge to the Semester 5 of B144/154 program.
2.6	How long has the school been offering this program?	George Brown has been helping to launch careers in business and financial services for more than 35 years.

3 EMPLOYMENT OUTLOOK

Section	Description	Information
3.1	National Occupational Classification (NOC) occupational group	<ol style="list-style-type: none"> Human Resources Professionals Administrative Assistants
3.2	NOC Code	<ol style="list-style-type: none"> 1121 1241
3.3	NOC Skill Level	<ol style="list-style-type: none"> B B
3.4	What are the labour market conditions for this occupation?	Please check the GBC Career Coach website for job/labour market information for this program/career. Career Coach offers current, local information about all jobs in the GTA, including an overview of each profession and a list of currently available positions in a given field. The data are not limited to industries supported by programs offered at George Brown College; however where we do offer relevant programs,



		students are presented with options for consideration that lead them into our own program pages. http://cc.georgebrown.ca/
3.5	Are other licenses or certifications required for this occupation?	No.
3.6	Within the last 3 years, what percentage of students completed this program?	Data shows that approximately 56 percent of students graduated from the program.
3.7	What percentage of students who completed this program are employed in jobs related to the program? Are the jobs full-time, part-time or contact?	Data shows that 79 percent of graduates are employed, 40 percent of employed graduates are employed in a related field, 74 percent in full time positions. (Graduate Employment Report, 2017-2018 of students who graduated in 2016-2017)
3.8	Who hires graduates of this program? Who are the employers? (provide examples.)	Employers of graduates include: Assure Financial <ul style="list-style-type: none"> • BMO Nesbitt Burns • CPP Investment Board • Excel Funds Management • KPMG LLP • Laurentian Financial Services • One Financial • Premier Financial Group • TD Canada Trust, and • Towers Perrin
3.9	What is the program's/institutions reputation with employers in the industry/sector?	In Toronto, no one is more connected with the needs of the financial sector than George Brown's Centre for Financial Services. We work hand-in-hand with the biggest players and leading industry associations to design unique programs that prepare you for a wide range of career opportunities.

		With regard to the College in general, in a 2006 Environics poll on post-secondary institutions in Ontario, Greater Toronto Area residents (who themselves or whose family members are in college or are college-bound) name George Brown the province's "best college." Most respondents, when asked which college they would attend, make George Brown their top pick. (The next most popular college trails George Brown by almost 10 points.)
3.10	Can I contact current students or graduates of the program?	The college cannot give out contact information for current students or graduates. Student testimonial are available on the School of Business webpage: http://www.georgebrown.ca/cfb/

4 ADMISSION/ENTRANCE REQUIREMENTS

Section	Description	Information
4.1	Admission/Entrance Requirements	Please see the B134 program webpage for more information on admission requirements for this program. http://www.georgebrown.ca/b134-2019-2020/ Please visit George Brown College Admissions webpage for more information on: <ol style="list-style-type: none"> 1. How to apply 2. Admission and Placement Assessments 3. Admissions Policies and FAQs 4. Entry Advising Services http://www.georgebrown.ca/admissions/

5 COSTS

Section	Description	Information
5.1	What is the tuition cost?	Semesters 1&2 = \$4,221.00 Semesters 3&4 = \$4,127.55 Total = \$8,348.55 (2018-19)

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5.2	Must additional supplies be purchased through the training institution?	No.
5.3	What is the cost of books?	\$3,000.00
5.4	Is there an application fee or registration fee?	<p>Yes.</p> <p>Ontario College Application Service (OCAS): \$95.00</p> <p>International document assessment (if necessary) for document return \$60.00 plus \$10</p> <p>George Brown College fee deferral: \$500.00</p>