



# Toronto Police Service

40 College Street, Toronto, Ontario, Canada. M5G 2J3  
(416) 808-2222 FAX (416) 808-8202  
Website: [www.TorontoPolice.on.ca](http://www.TorontoPolice.on.ca)



William Blair  
Chief of Police

File Number: .....

October 27, 2014

## To Whom It May Concern:

City Council, in accordance with the City of Toronto Act, 2006, authorizes the Toronto Police Services to increase fees associated to the Police Reference Check – Vulnerable Sector Screening. As outlined below effective January 1, 2015:

- the fee for vulnerable sector screenings will increase to \$65.00 per request for employment
- the fee for vulnerable sector screenings will increase to \$20.00 per request for volunteers
- the fee for an expedited service (within 72 hours) for vulnerable sector screening is \$110.00 per request employment
- the fee for an expedited service (within 72 hours) for vulnerable sector screening is \$65.00 per request for volunteers

Expedited service only applies to applicants who are CLEAR, which means:

- never been fingerprinted
- never been charged with a criminal offence
- never been convicted of a criminal offence
- never received a pardon for a sexual offence
- gender/date of birth does not match to a pardon sexual offence
- never been under investigation for a criminal offence

Only requests for expedited service will be accepted in person at 40 College Street, Monday-Friday, 0715-1700 hrs. Applicants may pay by debit/credit card, money order or certified cheque. This fee is NON-REFUNDABLE in the event that the applicant is not eligible. Applicants will be required to sign a declaration acknowledging acceptance of the terms and conditions. All other employment/volunteer vulnerable sector screening applications must be mailed in or dropped off at 40 College St and placed in the drop box along with appropriate payment.

Further information has been made available on the Toronto Police Service web-site [www.torontopolice.on.ca](http://www.torontopolice.on.ca) under the Police Reference Check Program.

Sincerely

Donald Bevers  
Interim Manager  
Records Management Services