

**Full-Time Program: (C112) Personal Support Worker
First Year: Semester 1 & 2 (Fall 2019)
Requisite Health Form Deadline: November 2, 2019**

STUDENT CHECKLIST & ACTIONS REQUIRED

Upon your **acceptance** in this program, it is your **responsibility** to start and meet all the medical & additional requirements outlined below. This process will take **10 to 12 weeks** to complete and you must have a clear police check record. If you **fail** to complete and submit this to ParaMed Office by the given deadline, you will be **excluded** from clinical which will **affect** your academic standing & can lead to program **withdrawal**. All costs, service fees and fine associated with the overall health form requirements are responsibility of the student.

Medical Requirements (mandatory)

Book an appointment with your doctor/Walk-In Clinic. Bring this health form to your appointment and advise your doctor to complete, sign and stamp your health form documents. All costs, service fees and fine associated with the overall health form requirements are responsibility of the student. **Please read and follow all detail instructions on pgs. 2 & 3**

- Tetanus, Diphtheria & Pertussis (Tdap/Adacel/Boostrix valid every 10 years) and attach yellow card/immunization record **pg. 2**
- Seasonal Flu Shot (mandatory every year in November/December) **pg. 2**
- Measles, Mumps & Rubella (ask your doctor to do a blood test, ATTACH copy of laboratory test report and immunization record) **pg. 2**
- Varicella (ask your doctor to do a blood test, ATTACH copy of laboratory test report and immunization record), **pg. 2**
- Hepatitis B (ask your doctor to do a blood test, ATTACH copy of laboratory test report and immunization record) **pg. 3**
- Two Consecutive Step-Tuberculosis Skin Test (ask your doctor to document all TB dates given, dates read & induration results) **pg. 3**
- Final Signature of Doctor/Physician & medical office stamp **pg. 2 & 3**
- Yellow immunization card or any type of immunization records

Additional Requirements (mandatory)

Please apply for your police check and certificates and bring all originals and one set of photocopies of your documents at your scheduled appointment with ParaMed Office. All costs, service fees and fine associated with the overall health form requirements are responsibility of the student. **Please read and follow all detailed instructions on pages 4-5.**

- [Police Vulnerable Sector Check](#) (renew every six months, see application deadline dates per semester) **pg. 4**
- [Standard First Aid Certificate Card](#) (renew every three years, **No** Emergency First Aid level is accepted) **pg. 4**
- [CPR Level \(HCP\)/BLS Certificate Card](#) (renew every year) **pg. 4**
- [Mask Fit Test Certificate Card](#) (renew every two years) **pg. 4**
- [ParaMed Office](#) Appointment & Service Fees, **see below & pg. 4**
- Fill-out & complete all of the sections with your name, ID#, program, issued/expiry dates and Agreement Form, **pgs. 2-5**

ParaMed Service Fees and Fine (rates are subject to change)

Notice: Once you have everything done and completed, your **final step** is to **create an account and book an appointment** with ParaMed Office online at www.georgebrownhealth.ca by the given deadline. It is mandatory that you bring and submit all of the originals, one set of photocopies of your forms and pay the Service Fees at your scheduled appointment. Please **DO NOT** book or go to ParaMed Office with an **INCOMPLETE** forms, otherwise they will **charged** you a **Subsequent Visit Fee**. ParaMed is a "**Fragrance Free Zone**", kindly **do not wear** any perfume, lotion or cologne at your appointment.

(New ParaMed Service Fees effective June 1st, 2018 to May 31st, 2019)

- Standard Visit Fee - \$56.15 dollars (submission of health form, RN fee, archives & medical records access online)
- Subsequent Visit Fee (due to a Deficiency List Form) - \$24.60 dollars
- Cancelled or Missed Appointment Fine-\$56.15 dollars (without 24 hour notice)
- Mask Fit Test-\$42.70, Photocopy - \$3.00

CONTACT US

- Suzette Martinuzzi, Pre-placement Coordinator at (416) 415-5000 ext. 3415 or via email smartinu@georgebrown.ca
- Clinical Pre-placement Office Business Hours and locations:
- **(Mon-Wed)** 51 Dockside Drive, Room 702, 7th Floor, Waterfront Campus
- **(Thurs-Fri)** 200 King Street East, Room 401B, 4th Floor, Building "A", St. James Campus
- 8:00 am to 3:30 pm, by appointment only or visit [FT Program Pre-placement](#)

**FULL-TIME PROGRAM: (C112) PERSONAL SUPPORT WORKER
REQUISITE HEALTH FORM (FALL 2019)**

Name x _____

GBC ID# x _____

Tel x _____

Email x _____

(ParaMed Official Stamp here)

Deadline: November 2, 2019

**MEDICAL REQUIREMENTS (Mandatory except the Flu shot)
(DOCTOR/PHYSICIAN/HEALTH CARE PROFESSIONAL TO COMPLETE, SIGN & STAMP)**

Ontario legislation specifies certain surveillance requirements for those entering into healthcare practice settings. The Program policy was developed in accordance with the communicable disease surveillance protocols, specified under the Public Hospitals Act, to meet the requirements of our students' placement settings. This process is necessary to ensure that our students protect their health and safety, and the health and safety of patients, visitors, employees and other students. Other than the influenza vaccine, the completion of this information is not optional, and all sections must be completed as outlined. Our placement partners have the right to refuse students who have not met their immunization standards. If, for medical reasons, your client is unable to receive a required immunization or Chest X-ray, a medical note of this exclusion must be provided on the form.

Note: If you **do not** have any immunization records, you must contact your doctor's office or your regional Public Health to obtain a copy of your old immunization records.

1. TETANUS, DIPHTHERIA & PERTUSSIS (Tdap/Adacel/Boostrix valid every 10 years) & attach a yellow card/proof of immunization record

Date of last Tetanus, Diphtheria & Pertussis (Tdap/Adacel/Boostrix) booster ____/____/____(mm/dd/yyyy)

2. SEASONAL FLU SHOT (mandatory every year in November/December)

Influenza virus vaccine is available free of charge from health services in the fall or can be obtained from your healthcare provider. Students are encouraged to submit evidence of the vaccination in December. If you know or suspect that you have an allergy to eggs or other vaccination preservatives or components, please discuss your options with your HCP. Do not worry about the flu shot at this time; you may submit your completed health form documents to ParaMed without the flu shot record. GBC will do a flu shot clinic in November/December. The influenza vaccine is not mandatory; however, if an outbreak occurs at an assigned agency, and flu vaccine was not received, you may be denied access to the facility, thus jeopardizing the successful completion of your placement.

Seasonal Flu Shot Given Date ____/____/____(mm/dd/yyyy) Health care professional signature _____

3. MEASLES, MUMPS & RUBELLA (MMR) (doctor must check the appropriate box, attach a copy of lab blood test reports valid within 5 years and document all doses as outlined below)

Immunity/Reactive blood test result (**Note:** NO injections required; it is mandatory that you ATTACH a copy of most recent MMR laboratory blood test reports valid within 5 years)

Non-Reactive/Non-Immunity/Indeterminate lab test result (**Note:** it is mandatory that you ATTACH a copy of most recent laboratory blood test report and get the following doses as outlined below. Maximum of three MMR doses in a lifetime)

1st dose date ____/____/____ (repeat blood test after 4 to 6 weeks; if result is Non-reactive/Indeterminate, get a 2nd dose)
mm/ dd / yyyy

2nd dose date ____/____/____ (repeat blood test after 4 to 6 weeks; if result is Non-reactive/Indeterminate, get a 3rd dose)

3rd dose date ____/____/____ (repeat blood test after 4 to 6 weeks, if result is Non-reactive/Indeterminate, student status will be considered "Non-responder/Exception")

4. VARICELLA (CHICKEN POX) (doctor must check the appropriate box, attach a copy of lab blood test report valid within 5 years and document all doses as outlined below)

Immunity/Reactive lab test result (**Note:** NO injections required; it is mandatory that you ATTACH a copy of most recent laboratory blood test reports valid within 5 years)

Non-Reactive/Non-Immunity/ Indeterminate lab test result (**Note:** it is mandatory that you ATTACH a copy of most recent laboratory blood test report and get the following doses as outlined below. Maximum of two Varivax doses in a lifetime)

1st dose date ____/____/____ (four weeks after 1st dose, get a 2nd dose)
(mm/ dd / yyyy)

2nd dose date ____/____/____ (repeat blood test after 4 to 6 weeks, if result is Non-reactive/Indeterminate, student status will be considered Non-responder/Exception)

Final Signature of doctor/physician/health care professional _____ **(pgs. 2 & 3)**

Date (mm/dd/yyyy): _____ **Medical Office Stamp:** _____ **(pgs. 2 & 3)**

NAME x _____

GBC ID# x _____

C112 PSW-ADDITIONAL REQUIREMENTS (Mandatory)**7. POLICE VULNERABLE SECTOR CHECK (renew every six months)**

Issued Date ____/____/____ **Expiry Date** ____/____/____ (six months after the issued date)
mm / dd / yyyy mm / dd / yyyy

Notice: Your academic department strongly and highly recommend that all students must have “clear” police check record valid every year to avoid any issues and problems with this program. Please attach the original police vulnerable sector check record and submit it at your scheduled ParaMed appointment. If you are **excluded** from placement due to a “not clear” police check record, it will jeopardize your academic standing and can lead to withdrawal. Please contact your Chair to discuss this matter before you register and pay for this program. All costs associated with the police check application and additional fees related to fingerprint, court documents and Record Suspension (formerly Pardon) process are responsibility and paid by the student.

Please read carefully all of the instructions in how to apply for your Police Vulnerable Sector Check according to your regional police service, complete and submit it to us by the specific deadlines as outlined below. If you fail to do so, you will be excluded from placement.

For students who currently reside in [Toronto region](#) (with a postal code that starts with letter “M”)

How can I obtain the Toronto Police vulnerable sector form?

- You must book an appointment to see Suzette Martinuzzi at 416-415-5000, ext. 3415 or smartinu@georgebrown.ca
- It is mandatory that you bring a money order/bank draft payment of \$20.00 dollars payable to Toronto Police Service and a government photo ID at your scheduled appointment. (No other payment method accepted)
- Once we receive your form and payment, we will mail it to Toronto Police Service on your behalf and they will process it within 4 to 6 weeks.

When do I need to apply and submit my Toronto Police application form and payment?

- **Fall Semester 2019**-you must submit it to our office by September 20, 2019
- **Winter Semester 2020**-you must submit it to our office by December 13, 2019

When is the deadline to submit the copy of my new police check record to update my ParaMed account online?

- **Fall Semester 2019**-it will be on November 2, 2019 for your ParaMed appointment
- **Winter Semester 2020**-it will be on February 14, 2020 to the Pre-placement Office only and No ParaMed appointment required

For students who currently reside in another region such as [Durham, Halton, Hamilton, OPP, Niagara Peel, York](#) and/or other province

What if I currently reside in another region mentioned above, when do I need to apply for my police check?

- **Fall Semester 2019**-it will be on September 3, 2019
- **Winter Semester 2020**-it will be on January 6, 2020

How do I apply for the renewal?

- Please go to your specific regional police service and they can take up to **2-6 weeks** to process your application, with the **exception of Niagara and Halton region** which can take **6 to 8 weeks** to process.
- If you require a volunteer letter to get the student rate, please send us an email with your full name, ID#, program name and the complete address of your regional police service or for more information, click here [Police Vulnerable Sector Check](#)

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George Brown College & ParaMed Agreement Form **(Complete prior to your ParaMed appointment)**

Name x _____

Program: (C112) PERSONAL SUPPORT WORKER

I x _____ (Print Name) understand that any false statement is grounds for cancellation of admission.

I understand that the college has the right to cancel my admission privilege on the basis of medical information submitted or withheld. I understand that it is my responsibility to inform the appropriate George Brown College personnel of any communicable disease, special need, exception or medical condition which may place me at risk or pose a risk to others at George Brown College or on placement.

I will pay all the services fees and authorize ParaMed to review the above information.

x _____
(Signature) (Date)

Element of Risk

All experiential learning programs, such as field trips, clinical and field placements or job shadowing involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the placement or the college. By taking part in this activity, you are accepting the risk that you may be injured. Following the Health and Safety rules of your placement is required. By signing below you agree that you have reviewed the element of risk and are willing to comply with the Health and Safety Rules of your placement.

If an injury should occur, it must be reported immediately to your supervisor and to your faculty. Completing Workers Safety Insurance Board forms and reporting any injury while participating in placement must take place within **72 hours** of occurrence.

x _____
(Signature) (Date)

Contact Us

Suzette Martinuzzi, Coordinator at (416) 415-5000 ext. 3415 or via email smartinu@georgebrown.ca
Clinical Pre-placement Office campus locations:
(Mon-Wed) 51 Dockside Drive, Room 702, 7th Floor, Waterfront Campus
(Thursday-Friday) 200 King Street East, Room 401B, 4th Floor, Building "A", St. James Campus
Business Hours: 8:00 am to 3:30 pm, by appointment only or visit [FT Program Pre-placement](#)

FREEDOM OF INFORMATION AND PROTECTION OF INDIVIDUAL PRIVACY ACT

The personal information on this form is collected under the legal authority of the Colleges and Universities Act, R.S.O. 1980, Chapter 272, Section 5, R.R.O. 1990, Regulation 77 and the Public Hospital Act R.S.O. 1980 Chapter 410, R.S.O. 1986, Regulations 65 to 71 and in accordance with the requirements of the legal Agreement between the College and the agencies which provide clinical experience for students. The information is used to ensure the safety and wellbeing of students and clients in their care.