

# TAKE 5 FOR SAFETY

Keeping our GBC community healthy and safe is a shared responsibility. Here are five steps to promote physical and psychological safety during an incident and in our daily practices.

## 1 BE PREPARED

Know your location:

- Campus building
- Street address
- Room number
- Nearest emergency exit

Inform Public Safety and Emergency Management if you need an individualized plan before a possible emergency.

## 2 REPORT ALL INCIDENTS AND HAZARDS

Report all health and safety concerns and hazards.

- Severe, life-threatening emergencies should be reported to 911 (dial 9-9-1-1 on a college phone). After calling 911, contact Campus Security.
- All non-life-threatening injuries, emergencies, security concerns, should be reported to Campus Security.
- Maintenance and housekeeping issues should be reported to Facilities Services using the [Maintenance Request Form](#) or the QR code signage posted on campus.
- Unsafe conditions should be reported to your professor, supervisor, or manager.

## 3 IT'S OUR COLLECTIVE RESPONSIBILITY

We all play a role in maintaining a safe and healthy learning and working environment. Reflect on how your actions, or inactions, can impact the physical and psychological health, safety, and wellness of others. Your actions can elevate our collective well-being.

## 4 MAKE IT YOUR BUSINESS

Everyone has the right to participate in workplace health and safety. If you spot a physical or psychological hazard, report it. Be curious about health and safety and ask questions. Actively participate and contribute to solutions.

## 5 CONTINUOUSLY IMPROVE

Celebrate behaviour that promotes physical and psychological health and safety. Collaborate and learn from each other to create a safer, healthier community for all.

### CONTACT INFORMATION:

#### Public Safety & Emergency Management – Campus Security

Available 24/7 for first aid and response

Dial 0 on a college phone

Phone ..... 416-415-4000

Text ..... 416-723-4761

Emergency Call Boxes

GBC Safety App

[georgebrown.ca/publicsafety](http://georgebrown.ca/publicsafety)

#### Health, Safety & Wellness

HSW@georgebrown.ca

#### Facilities Help Desk

- Maintenance Request Form: [georgebrown.ca/maintain](http://georgebrown.ca/maintain)
- QR code posted on campus
- After hours, contact Public Safety & Emergency Management

