

# How to use the Raise Hand feature and Reaction buttons

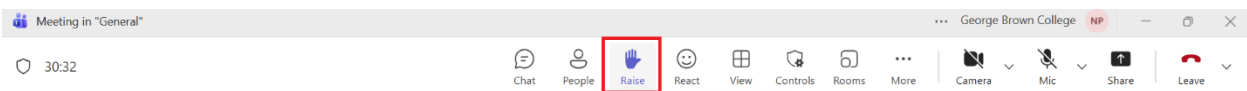
**NOTE:** Ensure you are logged in to Microsoft 365 account with your GBC credentials. Download the MS Teams app to get the most robust experience and access to features.

## Open Your Meeting

1. Join your scheduled Teams meeting for your class in Brightspace.
2. Once you're in the meeting, move your cursor to reveal the toolbar (usually at the top or bottom of the screen depending on your device).

## Raise and Lower Your Hand

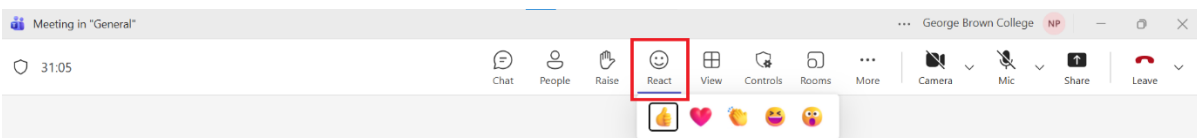
1. Choose the Raise Hand option (represented by a hand icon).



2. A hand symbol will appear next to your name in the participant list, letting the instructor know you want to speak.
3. When you're done, return to the Raise Hand button and select Lower Hand. This removes the hand icon from your name.

## Find the Reactions Menu

1. Look for the Reactions icon (a smiley face) on the toolbar. This menu contains options for using emojis to send reactions.
2. From the same Reactions menu, select an emoji such as 👍 (thumbs up), ❤️ (heart), 😂 (laugh), or 🎉 (celebration).



3. The reaction will briefly appear on your video tile or in the meeting window for others to see.