

How to transfer my Dual Credit to another College:

Dear Student in the Dual Credit or School Within A College (SWAC) program,

Congratulations on completing your Dual Credit College Course!

George Brown Polytechnic transcripts will be provided to former Dual Credit and SWAC students by request only. If you would like a copy of your transcript with your final grade(s), please email DualCredit.Program@georgebrown.ca

First transcript requests are free; there will be a charge of \$15 for each additional copy. Please note that transcript requests can take several weeks to process. You will receive a link to MtCreds through your email to share (download) your transcript. Each time you share the transcript, it will count as a copy, so make sure that you are sharing it with the correct contact.

If you decide to attend an Ontario college as a full-time student, in order to potentially receive a course exemption in a full-time program for your dual credit course, you will need the following:

- 1) Your George Brown College transcript
- 2) Course Outline of the Dual Credit course(s) you completed available [online](#), or email (DualCredit.Program@georgebrown.ca) to request a course outline.
- 3) Meet the minimum required grade to qualify for a transfer credit (please contact your Faculty Coordinator for specific details).

Course exemption(s) help students transition to college by reducing course workload for those enrolled in full-time programs; however, it does not lower tuition cost.

If you have any additional questions or should you require clarification, please do not hesitate to contact us.

Best of luck in your future academic endeavors,



The Dual Credit Team

Community Partnerships Office

George Brown Polytechnic

DualCredit.Program@georgebrown.ca