

Hello 2nd year C139 Health Info Management students in Fall Term 2026!

- In preparation of any in-person field placement for the upcoming 2nd year Fall Term 2026, there are mandatory requirements that you will need to demonstrate completion of, prior to being assigned to a field placement. These preclinical requirements will take **8 to 10 weeks** to complete, and it is recommended that you provide enough time for the approval process.
- Please note that even if you have graduated from another Health Sciences program and/or have experience working in any health or nursing-related profession, you are still required to complete all the medical and non-medical requirements below. Failure to do so will result in exclusion from clinical practice, which could jeopardize your academic standing & may lead to program withdrawal.
- The Clinical Placement Office recommends that you begin gathering the necessary documentation now, to be able to submit them and provide enough time for the approval process.
- Once you have gathered all the necessary documents, you will need to create an account, upload and submit all documents and certificates to the ParaMed Placement Pass website at <https://georgebrowncollege.placementpass.ca/> by the **given deadline on September 4, 2026**. **Failure to meet the given deadline**, you will be **excluded** from in-person placement which can jeopardize your academic standing & may lead to program **withdrawal**.
- All costs, service fees and fines associated with the overall medical and additional requirements are the responsibility of the student.

Below is a summary of all requirements that must be provided in your submission. Please read and follow all the instructions carefully:

Medical Requirements

- All students must provide proof of current immunization records, blood test reports and health status. Book an appointment with your doctor/walk-in clinic and bring the Prerequisite Health form with you to document receipt of the following -TDAP, MMR, Varicella, Hep B, Two Step TB Skin Test, COVID-19 vaccine and Flu Shot requirements.
- **COVID-19 vaccination:** Public Health Ontario recommends that people working with young children and other vulnerable communities be fully vaccinated against COVID-19. As such, students who are not fully vaccinated against COVID-19 may not
- **Seasonal Flu Shot**-please do not worry about the flu shot at this time, if you have everything completed except your new flu shot record, you may submit your health form documents to the Paramed portal by the given deadline.

Vulnerable Sector Check application process (must be valid each year for the duration of placement from Sept 2026-April 2027)

- **For students who currently reside in Toronto region with a postal code that starts with the letter “M”:** Please see the Toronto Police instruction sheet and apply online and it could take 8 to 10 weeks to process and receive your VSC record to your email account.
- **For student who currently reside in another region such as [\(Durham, Halton, Hamilton, London, Niagara, OPP, Peel & York\) or Out of Province](#).** Please apply to your specific regional police service website **and they will take 6 to 8 weeks to complete and receive your VSC record.**
- If you have any history of criminal record or not clear VSC record, please contact us to further discuss how this will have a negative impact to your academic and clinical standing in the program.
- **SPECIAL NOTE FOR INTERNATIONAL STUDENTS CURRENTLY RESIDING ABROAD OR OVERSEAS ONLY:** The Vulnerable Sector Check cannot be started until you are physically in Ontario, Canada. It is essential that you begin the process for the vulnerable sector check as soon as you arrive and have an official address in Ontario, Canada, because the process can take at least 2 to 3 months to receive the necessary vulnerable check.

Final Step: Once you have everything done and completed, your final step is to create an account, submit and upload your completed health form documents to the **ParaMed Placement Pass website** at <https://georgebrowncollege.placementpass.ca/> by the given deadline.

(Paramed Service fees effective on September 1, 2025)

- Initial Clearance Fee-\$73.45 dollars (unlimited submission of health form per semester, RN fee and medical records access online)
- Resubmission Fee (due to a Deficiency List Form) - \$36.75 dollars

CONTACT US

Suzette Martinuzzi, Clinical Pre-placement Coordinator

Telephone: (416) 415-5000 ext. 3415

Email: CPOHealthForm@georgebrown.ca

Business Hours

Monday to Friday (9:00 am-4:00 pm)

By appointment only

(C139) Health Info Management Program
2nd year Semester 3 & 4 students (Fall Term 2026)
Due Date: September 4, 2026

MEDICAL REQUIREMENTS CHECKLIST (mandatory)

Book an appointment with your doctor/Walk-In Clinic. Bring this health form to your appointment and advise your doctor to sign and stamp your health form documents upon completion of all medical requirements. Please read and follow all the instructions on this form. Public Health Ontario continues to recommend that people working with vulnerable communities be fully vaccinated against COVID-19. Clinical agency partners continue to require students to be fully vaccinated against COVID-19 in order to be approved to complete clinical placements within their facilities. Agencies have the right to decline the placement of students who are not fully vaccinated, and students who are not vaccinated are at risk of not being able to complete their clinical placement course requirements.

SPECIAL NOTE FOR INTERNATIONAL STUDENTS CURRENTLY RESIDING ABROAD OR OVERSEAS: You must start all medical requirements from your home country to help you save time and money before you arrive in Canada (*except the Flu shot which you can get it done here in Nov/Dec*). Please book an appointment with your family doctor/physician from your home country and bring this health form with you and start working on the medical requirements there. Please make sure that your doctor complete, sign and stamp this form and all the supporting medical documents are translated in English Language. If you fail to do so, you will pay all the extra medical costs and doctor's appointment here in Canada.

- ☐ Tetanus, Diphtheria & Pertussis vaccine (Tdap/Adacel vaccine must be valid every 10 years)
- ☐ COVID-19 vaccination (*recommended and attach proof of record*)
- ☐ Seasonal Flu Shot (*recommended every Nov/Dec*)
- ☐ Measles, Mumps & Rubella (*documentation of two doses of MMR vaccine OR laboratory evidence of immunity*)
- ☐ Varicella (*documentation of two doses of Varivax vaccine OR laboratory evidence of immunity*)
- ☐ Hepatitis B (*ask your doctor to do blood test, ATTACH copies of blood test reports and all immunization records*) *Start Now*
- ☐ Two Consecutive Step Tuberculosis Skin Test (must be valid each year for the duration of placement from Sept 2026-April 2027)
- ☐ Yellow immunization card or any type of immunization records
- ☐ Final signature of your doctor/physician and medical office stamp

NON-MEDICAL REQUIREMENTS (mandatory)

SPECIAL NOTE FOR INTERNATIONAL STUDENTS CURRENTLY RESIDING ABROAD OR OVERSEAS ONLY: The Vulnerable sector check cannot be started until you are physically in Ontario, Canada. It is essential that you begin the process for the Vulnerable sector check as soon as you arrive and have an official address in Ontario, Canada, because the process can take at least 8 to 10 weeks to receive the necessary vulnerable sector check clearance particularly if you live in Toronto region with a postal code that start with letter "M". Please contact me for more information.

- ☐ [Vulnerable Sector Check](#) (must be valid each year for the duration of placement from Sept 2026-Apr 2027)
- ☐ ParaMed Placement Pass Service Fees
- ☐ Fill-out & complete all the top sections with your name, ID#, program, issued/expiry dates and Agreement Form

PARAMED PLACEMENT PASS SERVICE FEE RATES
(Rates are subject to change without further notice)

Once you have everything done and completed, your final step is to create an account, submit and upload your completed health form documents to the ParaMed Placement Pass website at www.georgebrowncollege.placementpass.ca by the given deadline. If you **fail** to do so, you will be **excluded** from clinical practice which can jeopardize your academic standing & may lead to program **withdrawal**.

(effective September 1, 2025)

- Initial Submission Fee - \$73.45 dollars (submission of health form, RN fee, archives & medical access online)
- Resubmission Fee (due to a Deficiency List Form) - \$36.25 dollars

CONTACT US

Suzette Martinuzzi, Clinical Pre-placement Coordinator

Telephone: (416) 415-5000 ext. 3415

Email: CPOHealthForm@georgebrown.ca

Business Hours

Monday to Friday (9:00 am-4:00 pm)

By appointment only

2ND YEAR C139 HIM- MEDICAL REQUIREMENTS (Due date: September 4, 2026)

NAME x _____ GBC ID# x _____

- 6. HEPATITIS B INSTRUCTIONS:** All students must complete an **initial “antibody immunity” laboratory blood test** if previous Hep B vaccine was received. Ask your doctor to check the appropriate box, document the dates of any junior or adulthood vaccination record. Ask your doctor for a copy of laboratory blood test report and attach it on the form as outlined below.

- ☐ **Initial Immune/Reactive/Positive (> 10 U/L) “Anti-HBs or HBsAb” lab test result:** **NO** injections or doses required, attach a copy of lab blood test report and this is done.
- ☐ **Initial Non-Immune/Non-Reactive/Negative/Low (>0 or <10 U/L) “Anti-HBs or HBsAb” lab test result:** Student must proceed to Section A & B as outlined below: After the student has completed a new 2nd dose, they will be given a temporary clearance to proceed to dental/field/clinical practice. Student is expected to complete the series and provide update on vaccination record per academic year.

Section A-Primary Series (doctor must document any proof of junior or adulthood vaccination record)

- 1st dose _____ / _____ / _____ (mm/ dd / yyyy)
- 2nd dose _____ / _____ / _____ (mm/ dd / yyyy)
- 3rd dose _____ / _____ / _____ (five months after 1st dose, repeat HBsAb lab test after four weeks)
- If the repeat HBsAb lab test result was **“immune/reactive”**, it is done and attach a copy of lab test report.

→ If the repeat lab test result was **“non-immune”**, proceed to **Section B series below**.

Section B-Second Series (doctor must document any proof of junior or adulthood vaccination record)

- 4th dose _____ / _____ / _____ (mm/ dd / yyyy)
- 5th dose _____ / _____ / _____ (mm/ dd / yyyy)
- 6th dose _____ / _____ / _____ (five months after 4th dose, repeat HBsAb lab test after four weeks)
- If the lab test result is still **“non-immune/non-reactive”**, student status will be considered a **“non-responder/exemption”**.

- ☐ **Carrier lab test result:** **NO** injections or doses required and attach copy of most recent **“HBsAg-Antigen Positive”** blood test report
- ☐ **Is this student safe to attend their clinical/field placement?** Yes or No

7. TWO CONSECUTIVE STEP-TUBERCULOSIS SKIN TEST (must be valid each year for duration of placement from Sept 2026-April 2027)

- All students must complete and provide proof of Two Consecutive Step-TB Skin Test and we will **NOT** accept a Chest X-ray report only. Check out the **YouTube Tutorial videos** for all the Medical and Non-Medical requirements at <https://www.youtube.com/channel/UCIQndxFUqgBVhjB3QKPQ91w>
- Failure to do Step 2 TB within 7-21 days after Step 1, you will need to redo both TB Skin Test again and extra fees will apply.
- If you have proof of previous Two Consecutive Step-TB Skin Test done in the past and the result was both **“Negative”**, renew Step 1-TB Skin Test.
- If you have proof of previous Two Consecutive Step-TB Skin Test and the result was **“Positive”**, **NO** more annual TB Skin Test and your doctor needs to do annual physical exam and answer letters (A-F) below.
- If you had BCG vaccination it is **NOT** a contraindication for skin test, you are still required to provide proof and complete a Two Step-TB skin test.
- It is mandatory that your doctor/health care professional properly complete, sign & stamp all the information outlined below. **NO** exceptions!

PREVIOUS YEAR: STEP 1 TB SKIN TEST

_____/_____/_____
(Date Given: mm / dd / yyyy) (Date Read: 48-72 hours after date given) (Induration size) (mm)

PREVIOUS YEAR: STEP 2 TB SKIN TEST (7-21 days after Step-1)

_____/_____/_____
(Date Given on opposite arm: mm / dd / yyyy) (Date Read: 48-72 hours after date given) (Induration size) (mm)

CURRENT YEAR: STEP 1 TB SKIN TEST

_____/_____/_____
(Date Given: mm / dd / yyyy) (Date Read: 48-72 hours after date given) (Induration size) (mm)

CURRENT YEAR: STEP 2 TB SKIN TEST (7-21 days after Step 1)

_____/_____/_____
(Date Given on opposite arm: mm / dd / yyyy) (Date Read: 48-72 hours after date given) (Induration size) (mm)

TB SKIN TEST POSITIVE (+) WITH MORE THAN >10 MM INDURATION SIZE

DOCTOR/PHYSICIAN MUST DO ANNUAL PHYSICAL EXAM & ANSWER LETTERS (A-G) BELOW:

- a) **Chest X-ray (if TB Positive only, ATTACH a copy of the X-ray report valid within two years)** Result _____ Date _____ (mm/dd/yyyy)
- b) **History of disease?** Yes or No Date (mm/dd/yyyy) _____
- c) **Prior history of BCG vaccination (need documentation)?** Yes or No Date (mm/dd/yyyy) _____
- d) **Does this student have signs/symptoms of active TB on physical examination?** Yes or No
- e) **INH Prophylaxis (Treatment)?** Yes or No Date (mm/dd/yyyy) _____ Dosage _____
- f) **Specialist (Public Health) Referred?** Yes or No Date (mm/dd/yyyy) _____
- g) **Is this student safe to attend their placement?** Yes or No

Final Signature of doctor/physician/health care professional: _____ (pg. 4)

Date (mm/dd/yyyy): _____ **Medical Office Stamp:** _____ (pg. 4)

2ND YEAR C139 HEALTH INFO MANAGEMENT
NON-MEDICAL REQUIREMENTS
(Due date: September 4, 2026)

NAME x _____ GBC ID# x _____

8. VULNERABLE SECTOR CHECK (must be valid each year for the duration of placement from Sept 2026-April 2027)

- Your academic department requires all students to have a **"clear"** vulnerable sector check valid for the academic year. Please attach the original vulnerable sector check record and submit to Placement Pass by Paramed. If you are **excluded** from placement due to a **"not clear"** vulnerable sector check, it will jeopardize your academic standing and can lead to withdrawal. If you have **any history of criminal record or not clear VSC record**, please contact us to further discuss how this will have a negative impact to your academic and clinical standing in the program.
- All costs associated with the vulnerable sector check application and additional fees related to fingerprint, court documents and Record Suspension (formerly Pardon) process are responsibility and paid by the student.
- Check out the **YouTube Tutorial videos** for all the Medical and Non-Medical requirements at <https://www.youtube.com/channel/UCIQndxFUgeBVhIB3QKPQ91w>

For students who reside in the Toronto region:

If you need to apply for your VSC and you currently **reside in the Toronto region with a postal code that starts with the letter M, follow these steps:**

- Contact [Suzette Martinuzzi, Clinical Pre-placement Co-ordinator](#) to request the VSC Organization Code.
- Once you have the code, go to the [Toronto Police Service website](#).
- Scroll down to Vulnerable Sector Check, and read the information provided. Then scroll down to the Register for an Adult Police Record Check Account box and select the Fill Out Form button.
- Complete the "Registration Account Information" and select the "Process My Registration" button. This creates your account. Now you must complete the six stages (Report, Documentation, Demographics, Payment Status, Authentication Status, and Application Status) of the VSC application. All six stages are mandatory.
- On the Report Selection page, scroll down to the Vulnerable Sector Check table and choose the Unpaid Student Placement option. Then go to the Reason for the Police Record Check table and complete as follows:
- under Course Name, type your course (or program) name
- under VSC Organization Code, type in the code provided to you by the Clinical Pre-placement Co-ordinator
- under Vulnerable Clientele Duties, type "To provide care, support, and guidance for the health and well-being of vulnerable persons from 1 to 99 years old"
- where you have to list which vulnerable sectors you will be working with, type "Children, teenagers, elderly, seniors, and persons with physical and mental disability"
- Finish answering the remaining stages. Note that payment for your online application must be provided by credit card only.
- Once your submission has been finalized, Toronto Police Service will send you an email notification indicating when you will receive your VSC results to your email account. **Processing times typically take 8 to 10 weeks from the date the application is received but may take longer due to volume of requests and/or time of year.**

For student who currently reside in another region such as ([Durham, Halton, Hamilton, London, Niagara, OPP, Peel & York](#)) or Out of Province. (If your Postal Code starts with the letter "K, L, N, P", or Out of Province)

- Please check your specific regional police service website and they take **8 to 10 weeks** to process and issue your vulnerable sector check.
- If you require a **volunteer letter** to pay for the student rate (except Peel region), please email us your full name, GBC ID#, program name and your regional police service complete business address. For more details, visit Vulnerable Sector Check website.
- If you do not receive your VSC after 4 weeks, it is your responsibility to contact and follow up with your specific Regional Police Service.

VULNERABLE SECTOR CHECK

☐ **Issued Date** ____/____/____ **Expiry Date** ____/____/____ (one year after the issued date)
 mm/ dd / yyyy mm/ dd / yyy

FINAL STEP:

- Once you have everything completed, your final step is to create an account, submit and upload your Health Form documents to the **ParaMed Placement Pass by at** <https://georgebrowncollege.placementpass.ca/> by the given deadline. If you **fail** to do so, you will be **excluded** from clinical practice which can jeopardize your academic standing & may lead to program **withdrawal**.

George Brown College & ParaMed Agreement Form

Name x_____

Program: (C139) Health Informaton Management-2nd year Fall 2026

I x_____ (Print Name) understand that any false statement is grounds for cancellation of admission.

I understand that the college has the right to cancel my admission privilege on the basis of medical information submitted or withheld. I understand that it is my responsibility to inform the appropriate George Brown College personnel of any communicable disease, special need, exception or medical condition which may place me at risk or pose a risk to others at George Brown College or on placement.

I will pay all the services fees and authorize ParaMed to review the above information.

x_____
(Signature) (Date)

Element of Risk

All experiential learning programs, such as field trips, clinical and field placements or job shadowing involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the placement or the college. By taking part in this activity, you are accepting the risk that you may be injured. Following the Health and Safety rules of your placement is required. By signing below you agree that you have reviewed the element of risk and are willing to comply with the Health and Safety Rules of your placement.

If an injury should occur, it must be reported immediately to your supervisor and to your faculty. Completing Workers Safety Insurance Board forms and reporting any injury while participating in placement must take place within **72 hours** of occurrence.

x_____
(Signature) (Date)

Contact Us

Suzette Martinuzzi, Coordinator at (416) 415-5000 ext. 3415 or via email CPOHealthForm@georgebrown.ca
Virtual Business Hours: 8:00 am to 3:00 pm, by appointment only

FREEDOM OF INFORMATION AND PROTECTION OF INDIVIDUAL PRIVACY ACT

The personal information on this form is collected under the legal authority of the Colleges and Universities Act, R.S.O. 1980, Chapter 272, Section 5, R.R.O. 1990, Regulation 77 and the Public Hospital Act R.S.O. 1980 Chapter 410, R.S.O. 1986, Regulations 65 to 71 and in accordance with the requirements of the legal Agreement between the College and the agencies which provide clinical experience for students. The information is used to ensure the safety and wellbeing of students and clients in their care.