



Welcome **GUIDE**

A quick reference guide to
your accommodations.

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Accessibility Consultant

You and your Accessibility Consultant will review program requirements and discuss appropriate disability-related accommodations for your program. If you would like to make changes to your accommodation plan, please make an appointment by contacting the front desk related to your campus:

St. James - letstalk@georgebrown.ca.

Casa Loma – letstalkcl@georgebrown.ca.

Waterfront – letstalkwf@georgebrown.ca.

NOTE: We can meet with you in multiple ways! When you book an appointment, you can request an in-person, phone or virtual meeting.

Please check in with your Accessibility Consultant:

1. Once a semester to update your accommodations.
2. If you have any difficulty with your accommodations.
3. If you change your program.
4. If you are interested in dropping courses.



Accommodation Plan

The Accommodation Plan is sent automatically to your faculty the first day of each semester. Please check your accommodation letter's expiry date to ensure your accommodations are active at the beginning of each term.

If you would like to view your Accommodation Plan:

1. Log into Stu-View using your George Brown College username and password.
2. Click the "Discover More" button at the bottom of the Stuvview Home Page. This will open additional cards.
3. Scroll down to the "TERM (e.g., Fall 2024)- Course Registration & Timetable" card. You can save the card to your home page by clicking the flag icon in the top right corner of the card.
4. Within this card, select "Accessible Learning Services."
5. You will be taken to a new webpage. Click "Accommodation Letter." If it asks you to log in, use the same ID and password you used for Stu-view.
6. From here you can click to view or save a copy of your Accommodation Letter in PDF format.
7. Please note: if you are not enrolled in courses and they have not started yet, you will not be able to view your accommodation plan through Stu-view.
8. If you cannot view your accommodation plan, please get in touch with your Accessibility Consultant.

Please refer to the [ALS Guidelines & Process Manual](#) for additional detail regarding your accommodations.



Test Accommodations- Assessment Centre

To access your test accommodations, you **MUST** book an appointment with the Assessment Centre at least **7 days** before your test date. Please follow the Assessment Centre “How to Book a Test” Instructions.

Online Tests:

1. If you require **ONLY** extra time for an online test, please speak to your professor to have it added and continue to write your test with the rest of your class online.
2. If you require additional test accommodations, please book your test with the Assessment Centre to set up an online ZOOM proctored test.

In-Person Tests:

1. If you are taking classes in-person, you will be able to use the Assessment Centre at your campus for all test accommodations on your plan.



Reduced Course Load

If you feel you may need to drop courses, please contact your Accessibility Consultant to determine reduced courseload eligibility.

If you currently have an approved reduced courseload, please make sure you communicate with your Accessibility Consultant each semester when adding or dropping courses to ensure your fees are being tracked properly.

NOTE: If you have been **approved by OSAP** as a student with a permanent or persistent and prolonged disability, you can be at **40% or above** of a full course load and be considered full-time for funding.



Work-Integrated Learning (WIL)- Placement Accommodations

Work Integrated Learning (WIL) is the term used at George Brown College to refer to any work-related learning opportunity (i.e. Field Placement, Co-op, Clinical Placement, Externships). Some students with disabilities may require accommodations in their WIL placements. Meet with your Accessibility Consultant **at least two months prior** to your WIL placement start date to determine if you require accommodations.

Accommodations related to WIL placements require a separate accommodation plan and, if required, additional information will be provided to the WIL faculty.



Learning Strategist

A Learning Strategist can help you develop strategies for studying, test taking, writing, reading comprehension, time management, organization, note taking, and more academic skills! These strategies would cater to your learning needs and strive to be generalizable to any course or program. Learning Strategists can also assist you in obtaining and understanding psychoeducational assessments, if recommended by your Accessibility Consultant.

To meet with a Learning Strategist, you will require a referral from your Accessibility Consultant. Please note: Learning Strategists are available to meet with students virtually or in-person at Casa Loma, St. James, Waterfront campuses, as well as our satellite TMU campus.



Adaptive Technologist

An Adaptive Technologist can help identify and provide training on assistive technology and software to manage barriers. Adaptive Technologists provide insight and strategies in utilizing adaptive technologies to support your academic pursuits, such as assistive software applications, hardware devices, and other technological solutions that can aid in areas such as note-taking, reading, writing, organization, and time management.

To meet with an Adaptive Technologist, you will require a referral from your Accessibility Consultant. Please note: Adaptive Technologists are available to meet with students virtually or in-person at Casa Loma, St. James and Waterfront campus.

Tip: You can download Read & Write software for free by visiting GBC AppsAnywhere (<https://appsanywhere.georgebrown.ca/login>). If you require any support to download the software, our Adaptive Technologists can help.



Upcoming Workshops and Groups

Counselling, Accessible Learning Services, and Peer Mentor+ are excited to announce a new shared calendar that highlights **workshops and groups** available to students. All groups are open to students across the College.

Groups include: Transitions for Success, Understanding your Course Outline, 2SLGBTQ+ Support Group, International Student Support Group, ASD and Friends Group, Community Club: Let's Get Cooking, Adaptive Technology Group, Mindfulness Skills and Healthy Thinking, Stress Management, Time Management and more!

Shared Calendar: [Student Services Calendar](#)



Financial Aid (Ontario Student Assistance Program- OSAP)

You may be eligible for grant funding through OSAP as a student with a permanent or a persistent and prolonged disability. The Bursary for Students with Disabilities (BSWD) and the Canada Student Grant for Services and Equipment – Students with Disabilities (CSG-DSE) help eligible full-time and part-time students pay for disability-related services and equipment needed to participate in postsecondary studies.

By submitting a BSWD/CSG-DSE application, you may receive funding to assist with the costs of the eligible disability-related educational services and equipment you need, such as note-takers, tutors, or assistive technology, while you're in postsecondary studies.

To determine your eligibility, please download and print the OSAP Disability Verification form and have a regulated healthcare professional complete it. If they indicate you have a permanent or persistent and prolonged disability, you can submit it to the financial aid office to add to your OSAP application for consideration. Please see OSAP's website for more information:

[OSAP Students with Disabilities.](#)

Additional Resources:

[Deaf and Hard of Hearing Services](#)

[Peer Mentor+](#)

[Counselling Services](#)

[Tutoring and Learning Centre](#)

