

**- Curriculum Planner -  
B134 – Business Human Resources  
Start Date: 2021 – 2022**

| <b>SEMESTER 1</b>  |   |                      |
|--------------------|---|----------------------|
| <b>Course Code</b> | <b>Courses (Mandatory)</b>                | <b>Pre-requisite</b> |
| BUS 1038           | Business Concepts I                       | NONE                 |
| COMM 1007          | College English                           | NONE                 |
| COMP 1010          | Business Computer Applications I          | NONE                 |
| HRM 1029           | Principles of Human Resource Management I | NONE                 |
| MARK 1020          | Principles of Marketing I                 | NONE                 |
| MATH 1008          | Math for Business & Management I          | NONE                 |
| GHUM 1087          | Successful Social Relations               | NONE                 |

| <b>SEMESTER 2</b>                            |  |                      |
|--|--|----------------------|
| <b>Course Code</b>                           | <b>Courses (Mandatory)</b>                 | <b>Pre-requisite</b> |
| ACCT1036                                     | Principles of Accounting                   | NONE                 |
| BUS 1040                                     | Project Management                         | NONE                 |
| COMM 1034                                    | Professional Communications I              | COMM 1007            |
| HRM 2004                                     | Human Resources Info Systems               | HRM 1029 & COMP 1010 |
| HRM 1030                                     | Principles of Human Resource Management II | HRM 1029             |
| MATH 1095                                    | Math for Business & Management II          | MATH 1008            |
| <b>Select One General Education Elective</b> |  |                      |

| <b>SEMESTER 3</b>                            |                                 |                      |
|--|---------------------------------|----------------------|
| <b>Course Code</b>                           | <b>Courses (Mandatory)</b>      | <b>Pre-requisite</b> |
| ECON 1034                                    | Introduction to Economics       | NONE                 |
| HRM 2002                                     | Training & Development          | HRM 1030             |
| HRM 2003                                     | Recruitment and Selection       | HRM 1030             |
| LAW 1006                                     | Employment and Human Rights Law | HRM 1030             |
| PSY 1129                                     | Organizational Behaviour        | NONE                 |
| STAT 1012                                    | Business Statistics             | MATH 1095            |
| <b>Select One General Education Elective</b> |                                 |                      |

| <b>SEMESTER 4</b>   |   |                      |
|---|---|----------------------|
| <b>Course Code</b>  | <b>Courses (Mandatory)</b>                    | <b>Pre-requisite</b> |
| HRM 2021  | Compensation                                  | HRM 1029             |
| HRM 2027  | Coaching for Effective Performance Management | HRM 1029             |
| HSAF 1001   | Workplace Health & Safety                     | HRM 1030             |
| STS 1037  | Career Planning & Development                 | NONE                 |
| <b>Select One General Education Elective</b>              |   |                      |
| <b>Select Field Education Course or Business Elective</b> |   |                      |

**Note:** Students interested in pursuing a degree program are recommended to take Microeconomics and/or Macroeconomics as a Business Elective.

**Note:** Our applicable HR courses have been approved by The Human Resources Professional Association of Ontario (HRPA) and students may choose to pursue an HRPA designation offered by them. However, additional courses will be required over and above our program requirements.

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In order to graduate from the **B134 program**, you need to complete **27 courses**: **22** Mandatory courses, **1** Business Elective, **1** Mandatory General Education course and **3** General Education Electives.

Depending on the results of your placement tests, you may be required to take COMM 1003 (English Skills) or CESL 1003 (English Skills-ESL) before progressing to COMM 1007. Similarly, you may be required to take MATH 1027 (Business Math with Remediation) before progressing to MATH 1008. COMM 1003/CESL 1003 and MATH 1027 **do not** count towards the 27 courses required for graduation, and **you will be charged for these extra courses**. Please speak to the Business Office staff if you need any assistance.

**General Education Courses (Semester One, Two, Three, and Four):** You must complete **4** General Education courses (one per semester). **1** mandatory (“Successful Social Relations” - GHUM 1087) and **3** chosen from at least **2** of the following categories: Social Sciences (GSSC), Arts and Humanities (GHUM) or Science and Technology (GSCI).

**You are required to make up any failed or dropped courses before you are eligible to graduate.** You can make up these courses during the day, and some are offered in the evening through Continuing Education. Please check with the Business Office staff to ensure that the continuing education courses are equivalent to what is taught in the full-time program. Note that some courses may not be offered in every semester. Our staff can assist you in any special timetable requirements you may have.

**Business Electives:**

| Course Code | Business Electives                 | Pre-requisite   |
|-------------|------------------------------------|---|
| ACCT 2031   | Managerial Accounting              | <b>ACCT 1036</b>  |
| BUS 1041    | Small Business Management          | <b>BUS 1038</b>   |
| BUS 1044    | Business Law                       | <b>None</b>   |
| BUS 1067    | Field Education                    | <b>By application only – applications available in SJC 103 &amp; SJA 313A</b> |
| CMMK 1114   | Business Research & Report Writing | <b>COMM 1034</b>  |
| CMMK 1127   | The Business Media in Canada       | <b>COMM 1034</b>  |
| COMP 1113   | Principles of E-Business           | <b>COMP 1010</b>  |
| COMP 1115   | Business Computer Applications II  | <b>COMP 1010</b>  |
| ECON 1031   | Microeconomics                     | <b>None</b>   |
| ECON 1032   | Macroeconomics                     | <b>None</b>   |

| Course Code | Business Electives                       | Pre-requisite                         |
|-------------|--|---------------------------------------|
| HRM 2005    | Human Resources Planning                 | <b>HRM 1030</b>                       |
| HRM 2023    | Labour Relations                         | <b>HRM 1030</b>                       |
| HRM 2028    | Training Design and Delivery             | <b>HRM 2002</b>                       |
| HRM 2030    | Field Based Advanced Coaching            | <b>HRM 2027 and by interview only</b> |
| HRM 3005    | International Human Resources Management | <b>HRM 1029</b>                       |
| MARK 2053   | Negotiation Skills                       | <b>NONE</b>                           |
| MGMT 4009   | Operations Management                    | <b>MATH 1095</b>                      |