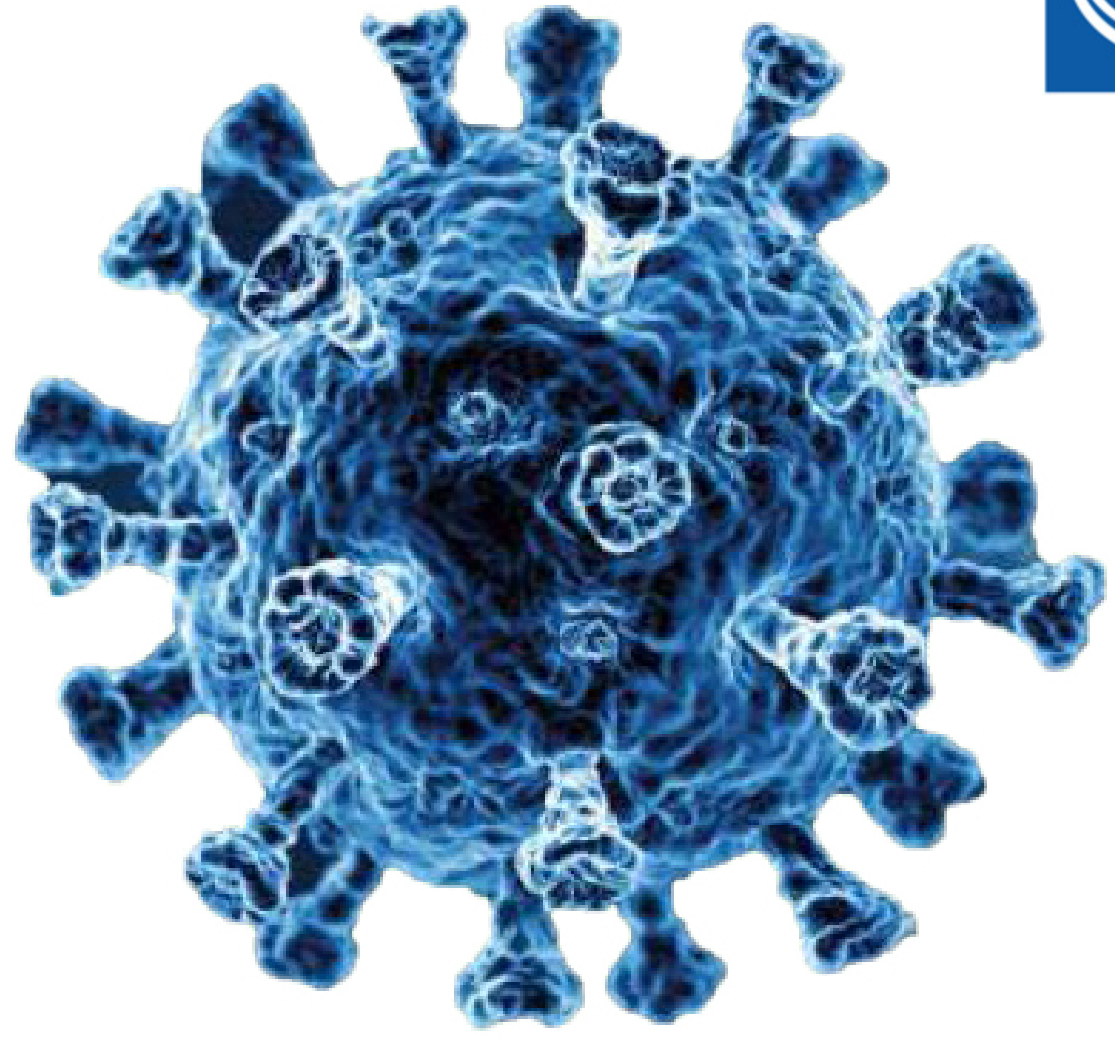
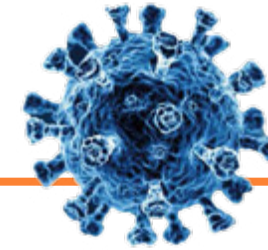


**TAKE 5  
FOR  
SAFETY**

**DURING  
COVID-19**



# START EVERY SEMESTER & MEETING WITH SAFETY



## 1 KNOW YOUR LOCATION

- ☑ Campus Building
- ☑ Street Address
- ☑ Room Number
- ☑ Fire Exits

## 2 SECURITY & FIRST AID / MEDICAL

- Report all incidents, injuries, emergencies, security issues, suspicious or criminal activity to Public Safety & Security as soon as possible.
- For severe life-threatening emergencies call 9-1-1 and then contact security

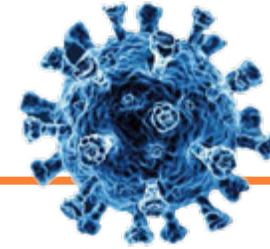
**Immediately notify public safety and security if you start experiencing COVID-19 related symptoms while on campus:**

- Difficulty Breathing
- Chest Pain
- Confusion/dizziness/falling down
- Fever and/or chills
- New or worsening cough
- Shortness of breath
- Sore throat/Difficulty Swallowing
- Runny or congested Nose
- Lost sense of taste or smell
- Pink eye
- Unusual Headache
- Digestive issues
- Muscle ache
- Unusual tiredness

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# 3 FIRE EVACUATION

- Exit building using nearest exit stairwell immediately when alarm sounds/flashes.
- Move away from building entrances and wait away from building.
- Individuals requiring assistance shall gather at an Emergency Evacuation Designated Waiting Area inside the building.  
Use call boxes to report your location. Emergency responders will assist.



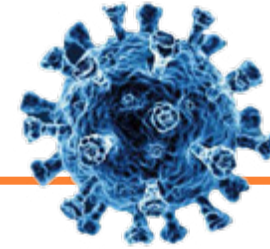
**When evacuating and gathering in assembly zones maintain physical distance.**

**Always wear a face covering.**



# 4 COLLEGE EMERGENCIES

- The Emergency Notification Systems will provide important notifications on and off-campus. College Emergencies include:
  - ☑ Lockdown
  - ☑ Hold & Secure
  - ☑ Shelter-in-Place
  - ☑ Non-Fire Evacuation



## COVID-19 Reporting:

Any member of the George Brown College community who has been on campus and develops COVID-19 symptoms OR has received a positive COVID-19 test result must notify their respective departments:

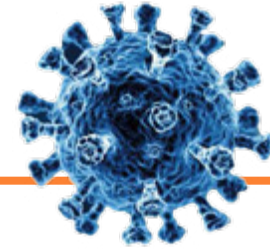
- **Employees** must immediately notify their supervisor(s) and email Health, Safety and Wellness (HSW) [COVIDreporting@georgebrown.ca](mailto:COVIDreporting@georgebrown.ca)
- **Students** must immediately notify their professor(s), and Student Counselling and Well-being at [georgebrown.ca/letstalkcovid19](http://georgebrown.ca/letstalkcovid19)

For more details [georgebrown.ca/covid-19/response-plan](http://georgebrown.ca/covid-19/response-plan)



# 5 PREVENTION

- Recognize, Assess, and Control hazards in your surrounding area.
- For Facilities or Housekeeping issues contact Facilities Help Desk.
- Non-emergency accidents, unsafe conditions, or other concerns must be reported to your supervisor or Health Safety & Wellness
- Effective safety communication includes everyone every day.



## Prevention measures include:

- Wear a face covering
- Respect physical distancing
- Wash hands often
- Eye protection is required when 2m physical distance cannot be maintained
- Report if you're feeling unwell and stay home

**...take the time to report hazards, accidents, incidents, or near misses to your supervisor**

- Slip, Trip and Fall hazards
- Hazardous conditions
- Defective or unsafe equipment