TAKE FOR SAFETY DURING COVID-19
START EVERY SEMESTER & MEETING WITH SAFETY

1 KNOW YOUR LOCATION
- Campus Building
- Street Address
- Room Number
- Fire Exits

2 SECURITY & FIRST AID / MEDICAL
- Report all incidents, injuries, emergencies, security issues, suspicious or criminal activity to Public Safety & Security as soon as possible.
- For severe life-threatening emergencies call 9-1-1 and then contact security

Immediately notify public safety and security if you start experiencing COVID-19 related symptoms while on campus:
- Difficulty Breathing
- Chest Pain
- Confusion/dizziness/falling down
- Fever and/or chills
- New or worsening cough
- Shortness of breath
- Sore throat/Difficulty Swallowing
- Runny or congested Nose
- Lost sense of taste or smell
- Pink eye
- Unusual Headache
- Digestive issues
- Muscle ache
- Unusual tiredness
3 FIRE EVACUATION

- Exit building using nearest exit stairwell immediately when alarm sounds/flashes.
- Move away from building entrances and wait away from building.
- Individuals requiring assistance shall gather at an Emergency Evacuation Designated Waiting Area inside the building. Use call boxes to report your location. Emergency responders will assist.

When evacuating and gathering in assembly zones maintain physical distance.

Always wear a face covering.
COLLEGE EMERGENCIES

- The Emergency Notification Systems will provide important notifications on and off-campus.

College Emergencies include:

- Lockdown
- Hold & Secure
- Shelter-in-Place
- Non-Fire Evacuation

COVID-19 Reporting:

Any member of the George Brown College community who has been on campus and develops COVID-19 symptoms OR has received a positive COVID-19 test result must notify their respective departments:

- **Employees** must immediately notify their supervisor(s) and email Health, Safety and Wellness (HSW) COVIDreporting@georgebrown.ca

- **Students** must immediately notify their professor(s), and Student Counselling and Well-being at georgebrown.ca/letstalkcovid19

For more details georgebrown.ca/covid-19/response-plan
5 PREVENTION

• Recognize, Assess, and Control hazards in your surrounding area.
• For Facilities or Housekeeping issues contact Facilities Help Desk.
• Non-emergency accidents, unsafe conditions, or other concerns must be reported to your supervisor or Health Safety & Wellness.
• Effective safety communication includes everyone every day.

Prevention measures include:

• Wear a face covering
• Respect physical distancing
• Wash hands often
• Eye protection is required when 2m physical distance cannot be maintained
• Report if you’re feeling unwell and stay home

...take the time to report hazards, accidents, incidents, or near misses to your supervisor

• Slip, Trip and Fall hazards
• Hazardous conditions
• Defective or unsafe equipment