



### Admission Assessment – Request to Write Off-Site

You are requesting to write your Admission Assessment Off-site at a location that is not George Brown College. **Both you and your chosen invigilator must complete this form** and then you will need to return it to the George Brown College Assessment Centre as soon as possible via the email below.

**Please note that only invigilators working in a full-time teaching, administrative, or counselling position in a recognized post-secondary institution (college or university) will be approved.**

There is a \$40.00 fee for this test. We accept only money orders or certified cheques in Canadian funds. You can directly mail us this fee to the address below. George Brown College is not responsible for any proctoring fees that your chosen institution may charge.

#### TO BE COMPLETED BY THE APPLICANT:

<b>First Name:</b>	<b>Last Name:</b>	<b>Student ID #:</b>
<b>Program #1:</b>	<b>Program # 2:</b>	<b>Program #3:</b>
<b>Telephone #:</b>	<b>Email Address:</b>	
<b>Student Signature:</b>		
<b>Date Signed:</b>		

#### TO BE COMPLETED BY THE INVIGILATOR:

<b>Name of Institution:</b>	
<b>Department:</b>	
<b>Invigilator Name:</b>	<b>Position:</b>
<b>Full Address:</b>	
<b>Telephone #:</b>	<b>Email Address:</b>
<b>Invigilator Signature:</b>	
<b>Date Signed:</b>	

<b>MAILING ADDRESS FOR TEST FEE:</b> GBC Assessment Centre Room 275A, George Brown College 200 King Street East, Toronto, ON M5A 3W8	<b>EMAIL ADDRESS TO SUBMIT FORM:</b>  felicia.sinnadurai@georgebrown.ca
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