

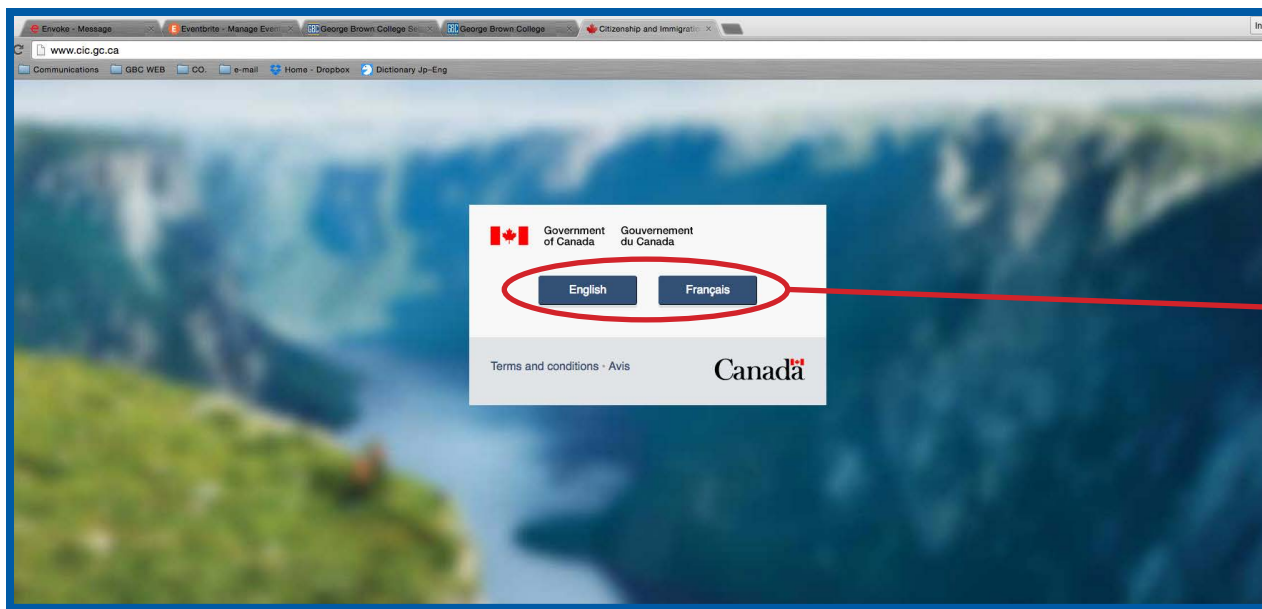
## IRCC (CIC) WEBSITE GUIDE FOR INTERNATIONAL STUDENTS: CO-OP WORK PERMIT

### Getting Started

Make sure your computer is connected to the internet and you are using a compatible browser. Google Chrome, Firefox, Safari or Internet Explorer 8 (or later) work.

Go to [www.cic.gc.ca](http://www.cic.gc.ca)

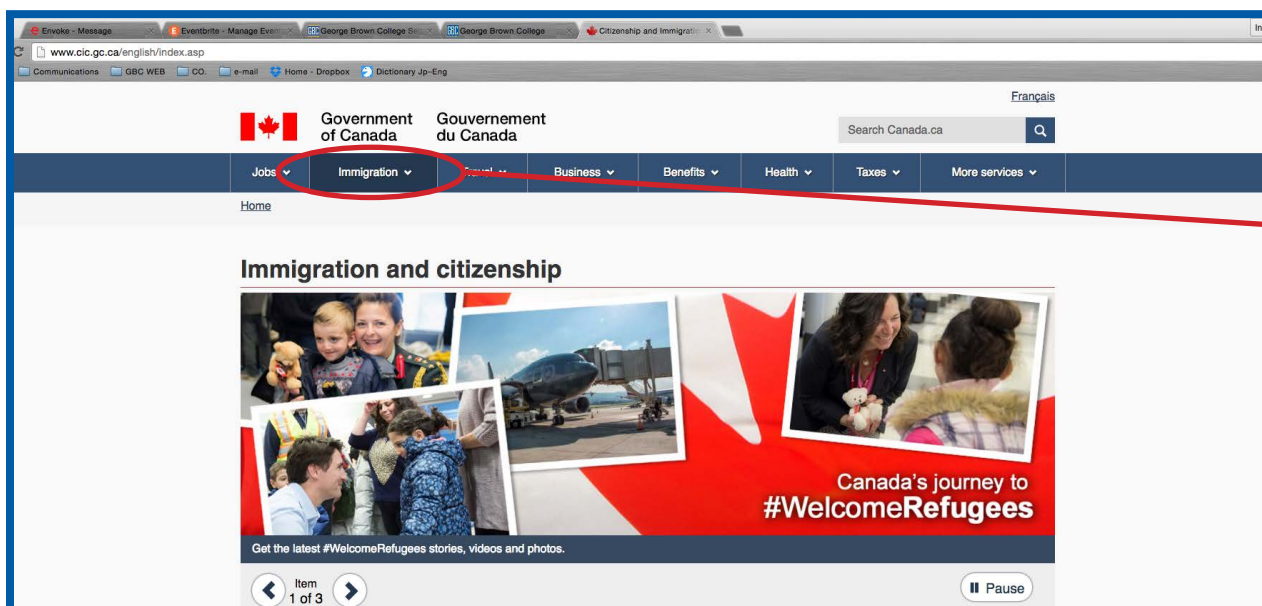
Choose the language you prefer (English or French).



### Immigration and Citizenship First Page

Once you select the preferred language, you will be directed to the home page.

You will notice on the top page, there is a content bar (in blue colour). Mouse-over on the 'Immigration' tab.

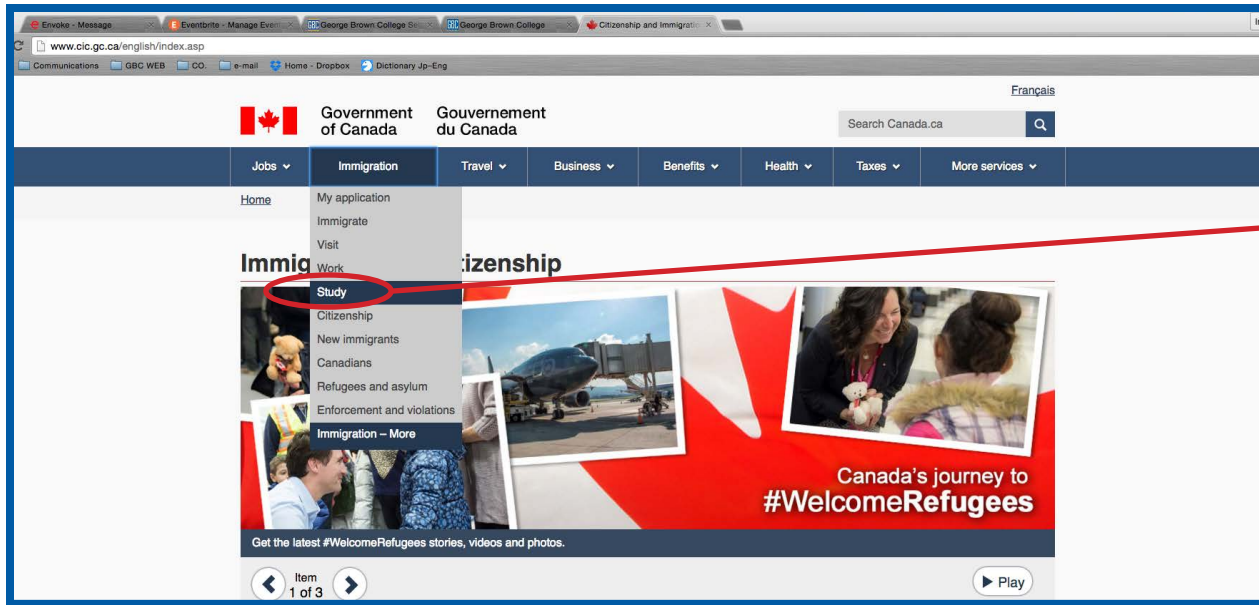


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### Under Immigration: Drop Down Menu

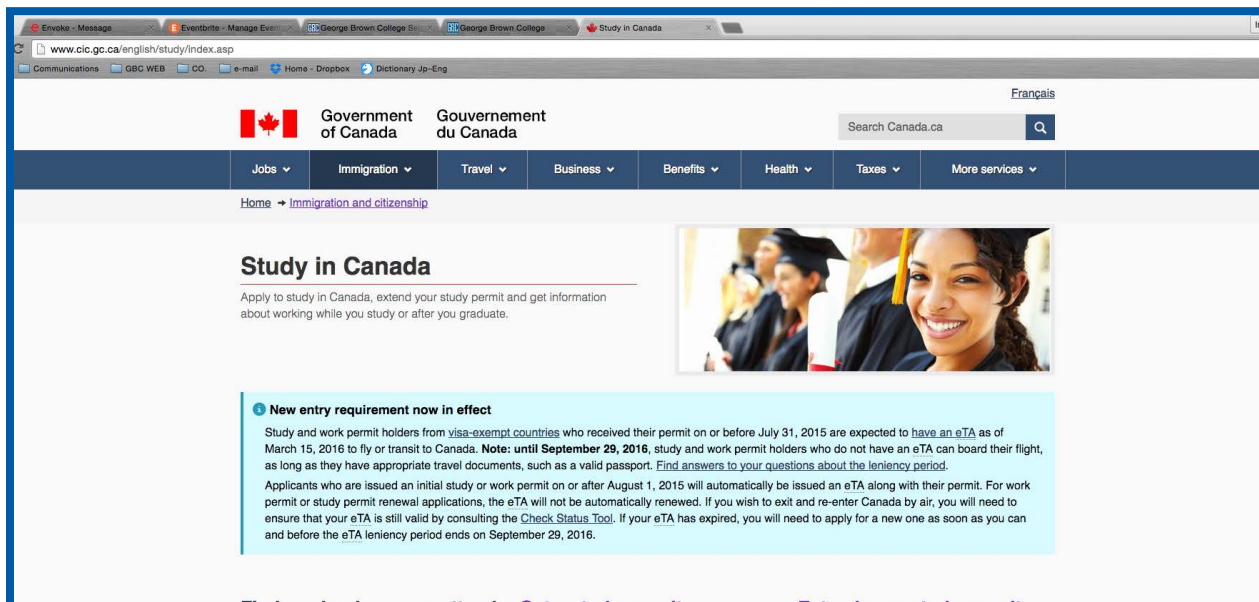
Once you mouse-over the Immigration section, you will see a drop down menu.

Please select "Study".



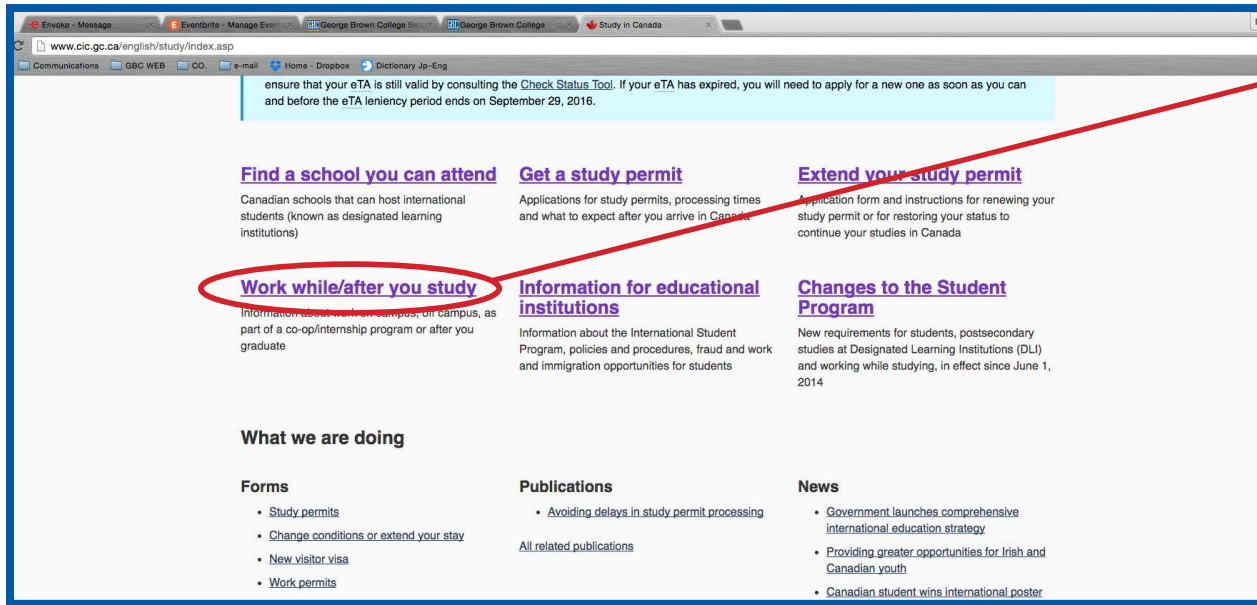
### Study in Canada Page

Now you are in "Study in Canada" page.



## Study in Canada Page (Continue)

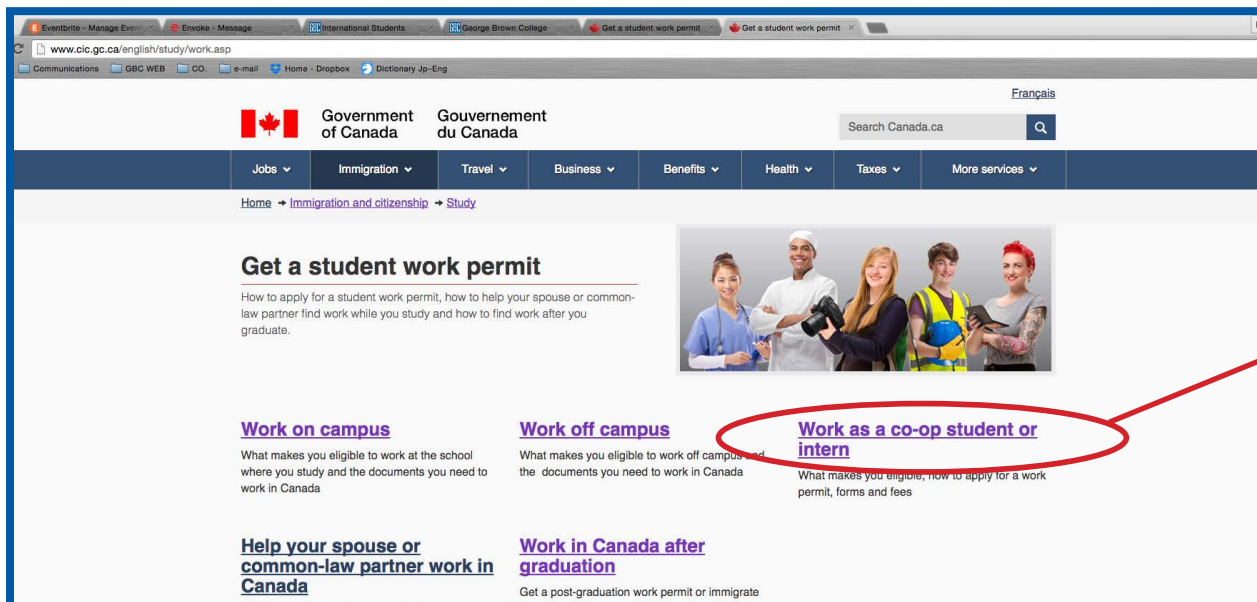
Scroll down the page to find “Work while/after you study” and click the link.



## Get a Student Work Permit Page

Now you are in “Get a student work permit” page. Please read all information carefully. This page provides you the information about different types of work permit with your study permit.

For the Co-op work permit, please click “Work as a co-op student or intern”

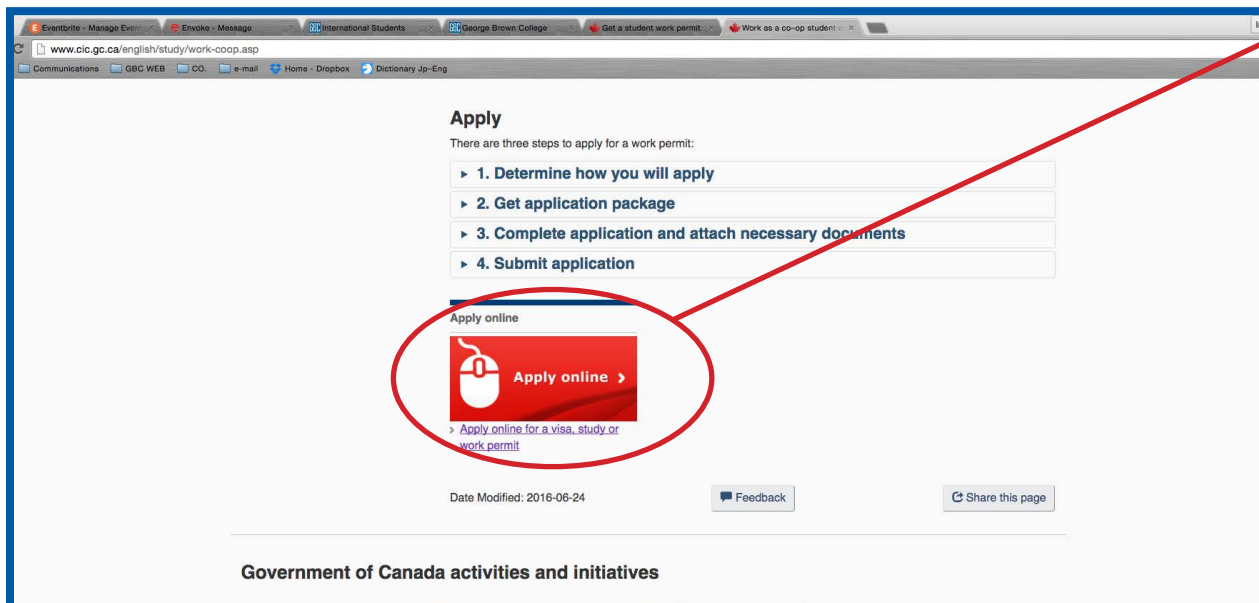
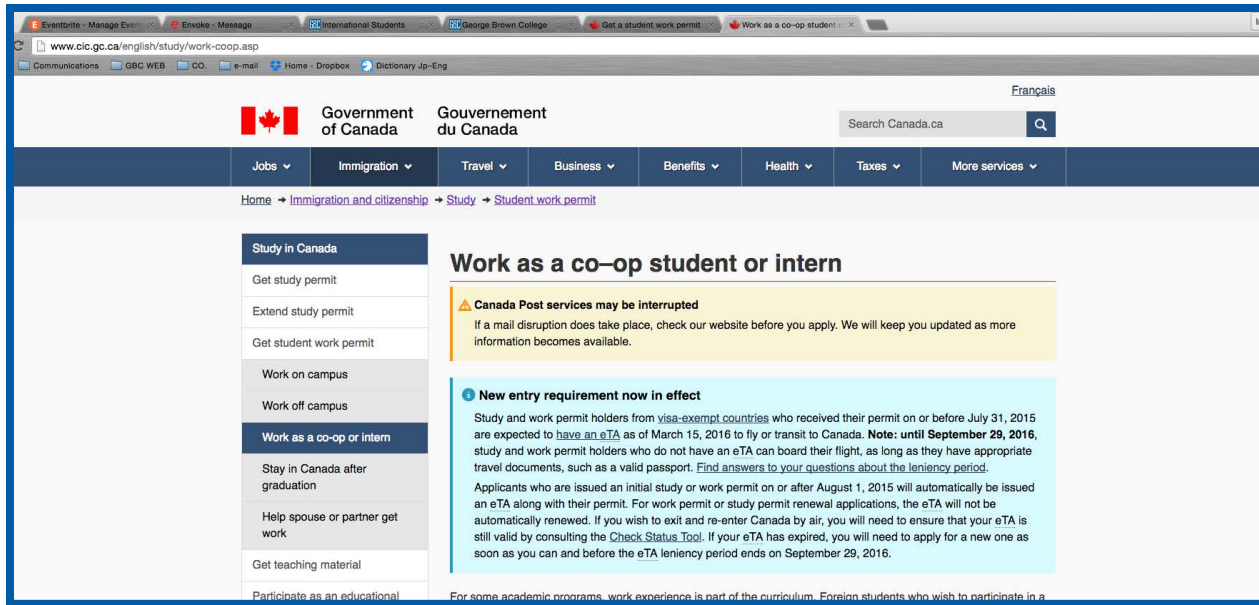




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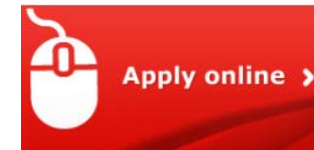
### Work as a Co-op Student or Intern Page

This is what looks like on “Work as a co-op student or intern” page. Please read the contents carefully.



Applying online is usually faster and easier, so we recommend that you apply for your co-op work permit online.

To do so, you can scroll-down the page to find the icon “Apply online” and click.



✓ **Create an account or sign in**

**MyCIC** is used for all online applications. With your MyCIC account, you can submit your application online, pay your fees and check your application status.

You can either create a MyCIC account using your online banking login (**Sign-In Partner**) or a Government of Canada login (**GCKey**). MyCIC uses these logins for security purposes. [Learn more about Sign-In Partner and GCKey.](#)

After you create an account, you can start your application.

Sign in to your MyCIC account using:

- **Sign in Partner** (SecureKey Concierge), which uses your online banking information or
- **GCKey**, the Government of Canada credential.

If you don't have a MyCIC account, start by deciding which electronic credential you will use. [Read more about how to access our online services through SecureKey or GCKey.](#)

**Continue to Sign-In Partner**

- Use the same sign-in information you use for other online services (for example, online banking)
- None of your information will be shared with CIC. Your Sign-In Partner will not know which government service you are using.
- You will temporarily leave Canada.ca to use your Sign-In Partner

▶ View the full list of Sign-In Partners

**Continue to GCKey**

- Sign in with a GCKey user ID and password if you do not use one of the Sign-In Partners
- Register for a GCKey user ID and password if you do not have one.

**? Top questions about online services**

## Apply Online Page

Now you are in "Apply online" page.  
There are two options to continue the process.

### Option 1: Continue to Sign-In Partner\*

If you have a bank account in Canada, this method is easy way to continue your process. You can simply type your access card (debit card) of bank and password to continue.

\*Please note that not all major banks are Sign-in partners.

### Option 2: Continue to GCKey

If you do not have an account with one of the sign-in partners, you can register for a GCKey user ID and password to sign in.

### After sign-in

You will be required to complete a questionnaire to determine your eligibility to apply for your co-op work permit.