

Internal George Brown College Awards

Responsible Authority:	Office the Registrar – Financial Assistance Office
Date of Original Policy Approval:	2015 – 10 - 22
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PURPOSE

To document the college policy on administration of all awards, scholarships, and bursaries and to ensure that distribution of such awards meets all MCU, Ontario Human Rights Commission, Canada Revenue Agency and George Brown College Foundation Gift Agreement requirements.

SCOPE

This policy applies to all current students of George Brown College.

POLICY

1. General

- 1.1. The Awards Office (within the Financial Aid Office) is responsible for the administration of all internal College awards in accordance with all MCU, Ontario Human Rights Commission, Canada Revenue Agency, and George Brown College Foundation Gift Agreement requirements. In addition, the Awards Office, in conjunction with George Brown College Foundation and the Finance Department, sets policies regarding the effective use of funds designated for donor-driven awards.
- 1.2. Second Career and International students are not eligible for certain scholarships, bursaries or awards unless specified within the Gift Agreement. There may be eligibility exclusions based on funding source.
- 1.3. Students are responsible for submitting all required elements of award applications to the Office of the Registrar, unless otherwise noted, via the College's Awards portal before the posted deadline.
- 1.4. Social Insurance Numbers are required to issue T4A documents to each student in receipt of funding. Funding will not be released to the student until the Social Insurance Number is verified.
- 1.5. The college will apply the value of all awards to the student account if there is an outstanding balance.

2. Bursary Eligibility

- 2.1. Unless otherwise noted on the application, in order to be eligible for most bursaries, students must:
 - 2.1.1. Submit an application online by the posted deadline;
 - 2.1.2. Be a Canadian citizen, permanent resident, or Protected Person, unless otherwise noted;
 - 2.1.3. Be registered as a full-time student in a post-secondary OSAP eligible program at George Brown College at the time funds are released;
 - 2.1.4. Demonstrate financial and/or emergency need.

3. Scholarship Eligibility

- 3.1. Unless otherwise noted on the application, in order to be eligible for most scholarships/awards, students must:
 - 3.1.1. Submit an application online by the posted deadline;

- 3.1.2.** Be a Canadian citizen, permanent resident, or Protected Person, unless otherwise noted;
- 3.1.3.** Be registered as a full-time student in a post-secondary OSAP eligible program at George Brown College at the time funds are released;
- 3.1.4.** Meet the specific academic requirements of the scholarship, if applicable.
- 3.1.5.** May need to demonstrate financial need if applicable.
- 3.1.6.** May need to demonstrate other requirements, including but not limited to specific skills and experiences, community involvement, leadership, and/or passion for field of study.