

**THE GEORGE BROWN COLLEGE
OF APPLIED ARTS AND TECHNOLOGY**

**BOARD OF GOVERNORS
PRIVATE SESSION MINUTES
MARCH 23, 2020
VIA TELECONFERENCE
TORONTO
12:00 P.M.**

Present:	Wing Ki Chan Bruce Choy Andrea Elliot Kevin Costante, Chair Julia Deans	Erica Goddard Kevin King Joshua Li Nancy Prenevost Bob Richardson	Anne Sado Pradeep Sood Martha Tory Laurel Walzak
Guests:	Rick Huijbregts Chris McGrath	Adrienne Galway Michael Herrera	Leslie Quinlan Cory Ross
Regrets:	Omo Akintan		
Minutes:	Diane Fantinato		

1.0 Chairs Report

The Chair began the meeting by recognizing and thanking Anne Sado and staff for their commitment to students and employees during this rapidly changing environment. Going forward, regular board and sub-committee meetings will continue via teleconference. Anne will keep the board informed via email and call a special teleconference if required. The Board retreat set for April 16 will be cancelled and rescheduled at future date.

The Chair advised that the purpose of today's meeting is to provide the Board an update on current activities and any upcoming issues.

2.0 Consent Agenda

MOTION PR-2020-04-01

That the Board of Governors approves the private Consent Agenda for the meeting held on March 23, 2020 which includes the following item:

- **Approval of the Disruption of Academic Programming Policy**

Moved: A. Elliott Seconded: W.K. Chan CARRIED

3.0 COVID-19 Update

Anne Sado let the Board know that staff and faculty have shown amazing collaboration to ensure our students can successfully complete the winter semester. This has been the priority, with planning also underway to determine the impacts on the spring/summer semester.

A detailed presentation was provided to the Board prior to the meeting.

Leslie Quinlan, VP, Human Resources and Public Safety and Security, chair of both the Pandemic Planning Committee and Emergency Operations Centre advised that GBC moved on to the highest level of pandemic planning within a short time span. This in turn placed significant pressure on the academic and operational groups to adjust processes and provide leadership to staff on how to adapt their work. A detailed assessment of student and essential college-wide services and activities that would continue and be adapted was conducted. Both academic and support staff unions are being engaged on a regular basis. Leslie reported on the current state of staff and students.

Management presented high-level reports on academic planning, student supports and services, strategy and innovation, communications, finance, human resources and public safety and security activities and priorities. As well, Anne Sado, provided an update on system co-ordination.

Questions included:

1. Will there be temporary layoffs? We are currently in the process of conducting workforce planning for spring/summer, mainly related to non-full-time employees, with the intent of minimizing impacts if possible.
2. Will our health services and nursing departments be called in for assistance? Will our facilities, equipment, space be required? Anne confirmed that the college and universities have already been contacted. The college has provided equipment and supplies to hospitals and through a coordinated effort by Colleges Ontario, an inventory of other resources will be provided to the various levels of government. No other requests (i.e. for space) have been received at this time.
3. What will be the financial impact to the college? Anne advised that modelling is underway. More information will be forthcoming when we have a better sense of spring enrollment.
4. What is the status of The Arbour construction? Anne confirmed that construction is not scheduled to begin until 2021 per the current schedule. Finance & Property will be reviewing The Arbour plan at its March meeting.

There being no further business, the meeting was adjourned.