

# Advanced Standing

Responsible Authority:	Office the Registrar - Admissions
Date of Original Policy Approval:	2009 – 06 – 10
Last Reviewed:	2022 – 05 – 25
Mandatory Revision Date:	2026 – 11 – 19

## PURPOSE

To define the specific conditions and requirements around recognizing previously earned credits from another post-secondary institution to allow for direct entry into a second semester or higher in a George Brown College program.

## SCOPE

These policies apply to all applicants (from time of application) and students in full-time programs. International (Visa) applicants have additional policies that are overseen by International Admissions (RO). Please refer to <http://www.georgebrown.ca/international/> for further information.

## POLICY

### 1. General Principles

- 1.1. Advanced standing is granted to a student upon admission that enables direct entry to the second semester or higher of a program. This status is based on the decision that previous academic experience (in the form of previously earned credits at another accredited post-secondary institution) is equivalent to one or more semesters of the College's prescribed curriculum.
- 1.2. A grade of "AS" is awarded for the credit requirements of the George Brown College program that are met by the incoming credits. Credits with an "AS" grade do not have a GPA (grade point average) weighting, and are not included in the overall GPA calculation.

### 2. Qualification

- 2.1. Applicants wishing to qualify for advanced standing should so indicate on their application as part of the Ontario College Application Service (OCAS). The application should be accompanied by supporting documentation, such as official transcripts and/or course/program outlines and syllabi.
- 2.2. As part of the admissions process, applications for advanced standing will be assessed by the admissions officer, the academic chair or chair's designate of the program in which advanced standing is sought, and in consultation with other college personnel as appropriate to ensure that all course/program requirements have been previously met.
  - 2.2.1. Previously earned program related academic credits are assessed by the relevant academic chair or chair's designate to ensure incoming credits meet the course and program requirements. Advanced standing applications are reviewed against any applicable existing articulation agreements between the sending institution and the receiving institution (George Brown College).
  - 2.2.2. Previously earned college level English communications course credits as well as general education / elective course credits are assessed by the relevant academic department chair or chair's designate. If applicable, advanced standing applications are reviewed against existing articulation agreements between the sending institution and the receiving institution (George Brown College).

**2.3.** A grade of “AS” (Advanced Standing) will be applied to those courses for which academic and program requirements are met by the previously earned credits. AS grades are not counted towards the student Term GPA or Program GPA calculation.

**2.4.** Where articulation agreements exist between the sending institution and George Brown College to accept previously completed semesters for advanced standing into a higher semester of a George Brown College program – those agreements will be honored and all courses for the applicable semester(s) will be granted the “AS” grade.

**2.4.1.** In cases where no articulation agreement exists and incoming courses for Advanced Standing are evaluated individually, at minimum 50% of the courses in each semester for which Advanced Standing is sought must be granted the “AS” grade. In the event that an application is denied based on not meeting the 50% threshold, the student may be offered Advanced Standing entry into a different semester based on which incoming courses were granted an “AS” grade.

### **3. Eligibility**

**3.1.** Students must be in good academic standing (i.e., eligible for registration or re-admission) at the post-secondary institution in which they were previously enrolled.

**3.2.** Students who have completed studies at another accredited post-secondary institution must have received:

- A grade of “C” or better (where “C” equals 63% or higher) for university courses
- A grade of “B” or better (where “B” equals 73% or higher) for accredited community college / institute of technology courses

**3.3.** Students must submit officially certified academic transcripts, including promotion/graduation status, of their secondary and all post-secondary studies directly to Admissions. If students are currently attending a post-secondary institution, they must also submit a list of courses in progress and their interim or final results, when available. Students are required to submit course outlines and/or course descriptions of all post-secondary studies.

**3.4.** Credits recognized for advanced standing must be earned at a post-secondary institution which is:

- A Canadian public university or college;
- An organization authorized to offer diploma/degree programs on the basis of an Ontario Ministerial Consent, or;
- An organization that has the legal authority to grant diplomas/degrees and is accredited by a recognized accrediting body where relevant.

**3.4.1.** Credits earned at a non-Canadian post-secondary institution that are being used to apply for advanced standing must be assessed by a credential assessment / translation service (such as ICAS or WES) prior to submission as part of the admissions process.

### **4. Conditions for Admission**

**4.1.** When advanced standing is granted, all or some of the previous post-secondary studies are used as a basis of admission. The following conditions apply to courses used as basis of admission:

**4.1.1.** Courses are not recorded as individual transfer credits.

**4.1.2.** The original grades are not recorded as graded courses on your George Brown College academic record.

**4.1.3.** Courses are not used in the calculation of the GPA.

## **5. Ontario College of Applied Arts and Technology (OCAAT) Credentials**

**5.1.** Applicants with the following credentials from an Ontario College of Applied Arts and Technology or colleges from other jurisdictions will be assessed according to the stated guidelines:

**5.1.1.** Graduates of a two and three year diploma program or two years of a three-year year diploma program, with a program average of “B” will be considered for admission with advanced standing into semester two or higher.

**5.1.2.** Applicants who have successfully completed one year of a one-, two-, or three-year program of an academic nature with a program average of “B” will be considered for admission. A minimum grade of 63% (C) in a course is required for credit recognition for advanced standing.

**5.1.3.** Graduates of diploma programs that have an affinity to the degree program to which they are applying who have a “B” average will be granted advanced standing. For two year affinity diploma programs, graduates may be granted up to 40% of the degree, graduates of three year affinity diploma programs may be granted up to 65% of the degree program. The amount of credit is degree and diploma specific.

## **6. Advanced Standing in Degree Programs**

**6.1.** Students who have completed two or more years at another accredited post-secondary institution or at George Brown College may be eligible for admission to a level higher than first year/semester (advanced standing) and/or for transfer credit – refer to the Office of the Registrar Policy for Transfer Credits for more information on individual transfer credits. All such applications will be assessed in competition with other new applications and will be judged on academic and, where applicable, non-academic criteria, as well as availability of space. All admissions are subject to competition.

## **7. Status of Request**

**7.1.** After the application for advanced standing has been assessed, students will be notified by the Office of the Registrar and/or the program’s chair or designate with respect to the status of the request for advanced standing and the final placement of the student in the program.