

Welcome (H119) 2nd year Culinary Management-Nutrition Program in Winter 2024!

- As part of this program, you will be provided with an opportunity to participate in a field placement in a healthcare setting. In preparation for your placement experience, there are mandatory requirements that you will need to complete ahead of time. The Clinical Placement Office recommends that you begin gathering the necessary documentation now as it could take **a month to complete**, in order to be able to submit them and provide enough time for the approval process.
- Once you have gathered all the necessary documents, you will need to create an account, upload and submit all documents, certificates and evidence to ParaMed Placement Pass website by the given deadline on February 29, 2024. A link to the portal can be found at https://georgebrowncollege.placementpass.ca/
- If you fail to complete, submit, and upload these requirements to ParaMed Placement Pass website by the given deadline on February 29, 2024 you will be excluded from field practice which WILL jeopardize your academic standing & your status in the program will be reevaluated.
- All costs, service fees and fines associated with the overall medical and additional requirements are the responsibility of the student.

Below is a summary of all requirements that must be provided in your submission. Please read and follow all the instructions carefully:

Medical Requirements

- All students must provide proof of current immunization records and health status. Book an appointment with your doctor/walk-in clinic and bring the Prerequisite Health form with you to document receipt of Two Step TB Skin Test requirements & Flu Shot vaccine. For more information, visit <u>https://www.georgebrown.ca/current-students/preplacement/forms/school-of-health-and-wellnessforms</u>
- COVID-19 VACCINATION: Public Health Ontario recommends that people working with young children, seniors, people with
 disabilities and other vulnerable communities be fully vaccinated against COVID-19. As such, students who are not fully vaccinated
 against COVID-19 may not be able to complete the required field placement component of their program in the regularly scheduled
 time frame.
- Seasonal Flu Shot-please do not worry about the flu shot at this time, if you have everything completed except your new flu shot record, you may submit your health form documents to the Paramed portal by the given deadline.
- SPECIAL NOTE FOR INTERNATIONAL STUDENTS CURRENTLY RESIDING ABROAD OR OVERSEAS: You may start all medical requirements from your home country to help you save time and money before you arrive in Canada (except the Flu shot which you can get it done here in Nov/Dec). Please book an appointment with your family doctor/physician from your home country and bring this health form with you and start working on the Two Step-TB Skin Test and COV/ID19 vaccinations over there

the Flu shot which you can get it done here in Nov/Dec). Please book an appointment with your family doctor/physician from your home country and bring this health form with you and start working on the Two Step-TB Skin Test and COVID19 vaccinations over there. Please make sure that your doctor complete, sign and stamp this form and all the supporting medical documents are translated in English Language. If you fail to do so, you will pay all the extra medical costs and doctor's appointment here in Canada.

Vulnerable Sector Check (renew every year and must be valid every year)

- For students who currently reside in Toronto region with a postal code that starts with the letter "M": Please see the Toronto Police instruction sheet and apply online and it could take 4 weeks to process and receive your VSC record to your email account.
- For student who currently reside in another region such as (<u>Durham, Halton, Hamilton, London, Niagara, OPP, Peel & York</u>) or Out of Province. Please apply to your specific regional police service website as you need to allow 4-6 weeks processing time. (See page 6)
- SPECIAL NOTE FOR INTERNATIONAL STUDENTS CURRENTLY RESIDING ABROAD OR OVERSEAS ONLY: The Vulnerable Sector Check cannot be started until you are physically in Ontario, Canada. It is essential that you begin the process for the vulnerable sector check as soon as you arrive and have an official address in Ontario, Canada, because the process can take at least 2 to 3 months to receive the necessary vulnerable check.

Final Step: Once you have everything completed and officially registered to your Stu-View account, your final step is to create an account, submit and upload your completed health form documents to the **ParaMed Placement Pass website** at <u>https://georgebrowncollege.placementpass.ca/</u> by the given deadline.

(Paramed Service fees from June 1, 2022 to May 31, 2025)

- Initial Submission Fee-\$59.47 dollars (submission of health form, RN fee and medical records access online)
- Resubmission Fee (due to a Deficiency List Form) \$26.10 dollars

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT:

Suzette Martinuzzi, Pre-placement Coordinator Center for Health Sciences-Clinical Placement Office George Brown College 51 Dockside Drive, Room 702, 7th Floor, Main Reception Desk Waterfront campus, Toronto, ON, M5A 0B6 Telephone: (416) 415-5000 ext. 3415 Email: <u>smartinu@georgebrown.ca</u> In-person appointment only: Monday-Wednesday (9:00 am to 3:00 pm) Virtual appointment only: Thursday-Friday (9:00 am to 3:00 pm)



(H119) Culinary Management-Nutrition Program 2nd year: Semester 3 & 4 Prerequisites Form deadline: February 29, 2024

MEDICAL REQUIREMENTS CHECKLIST

DOMESTIC STUDENTS: Please book an appointment with your family doctor/physician or Walk in Clinic available in your area and bring this health form with you to process and complete all the medical requirements outlined below.

SPECIAL NOTE FOR INTERNATIONAL STUDENTS CURRENTLY RESIDING ABROAD OR OVERSEAS: You may start all medical requirements from your home country to help you save time and money before you arrive in Canada (except the Flu shot which you can get it done here in Nov/Dec). Please book an appointment with your family doctor/physician from your home country and bring this health form with you and start working on the Two Step TB Skin Test and COVID19 vaccinations over there. Please make sure that your doctor complete, sign and stamp this form and all the supporting medical documents are translated in English Language. If you fail to do so, you will pay all the extra medical costs and doctor's appointment here in Canada.

- COVID-19 VACCINATION (mandatory and attach proof of record)
- Seasonal Flu Shot (*strongly recommended every November/December*)
- Two Consecutive Step Tuberculosis Skin Test (mandatory, renew every year)
- Final signature of your doctor/physician and medical office stamp

ADDITIONAL REQUIREMENTS CHECKLIST (mandatory)

SPECIAL NOTE FOR INTERNATIONAL STUDENTS CURRENTLY RESIDING ABROAD OR OVERSEAS ONLY: The Vulnerable sector check cannot be started until you are physically in Ontario, Canada. It is essential that you begin the process for the Vulnerable sector check as soon as you arrive and have an official address in Ontario, Canada, because the process can take at least 4 weeks to receive the necessary vulnerable sector check clearance particularly if you live in Toronto region with a postal code that start with letter "M".

Ullnerable Sector Check (renew every year and must be valid for the entire academic year)

- Mask Fit Test Certificate (renew every two years and must be valid for the entire academic year)
- ParaMed Placement Pass Service Fees
- Fill-out & complete all the top sections

PARAMED PLACEMENT PASS SERVICE FEES (rates are subject to change, student pays)

Once you have everything completed and officially registered to your Stu-View account, your final step is to create an account, submit and upload your completed Renewal Health Form documents to the **ParaMed Placement Pass** website at <u>https://georgebrowncollege.placementpass.ca/</u> by the given deadline. If you **fail** to do so, you will be **excluded** from clinical practice which can jeopardize your academic standing & may lead to program **withdrawal**.

(June 1, 2022 to May 31, 2025)

- Initial submission fee \$59.47 dollars (submission of health form, RN fee & medical records access online)
- Re-submission fee (due to a Deficiency List Form) \$26.10 dollars

SHOULD YOU HAVE ANY QUESTIONS-PLEASE CONTACT:

 Suzette Martinuzzi, Pre-placement Coordinator Center for Health Sciences-Clinical Placement Office George Brown College 51 Dockside Drive, Room 702, 7th Floor, Main Reception Desk Waterfront campus, Toronto, ON, M5A 0B6 Telephone: (416) 415-5000 ext. 3415 Email: <u>smartinu@georgebrown.ca</u> In-person appointment only: Monday-Wednesday (9:00 am to 3:00 pm) Virtual appointment only: Thursday-Friday (9:00 am to 3:00 pm)



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Name	x	•	•	•	,	
GBC II	D# x					
	Χ					
	ed Submission deadline	: Febru	ary 29, 2024			
				EQUIREMENTS		
	(DOCTOR	/PHYSICIAN/HE	EALTH CARE	PROFESSIONAL TO	COMPLETE	, SIGN & STAMP)
with the C meet thes of patients placemen	ommunicable Disease Surveillance e requirements prior to entering plac s, children, seniors, employees and	protocols, as specifie cement settings. This other vulnerable peo ofuse students who h	ed under the Ontario s process is necess ople. The completio ave not met their in	D Public Health, OHA, OMA, sary to ensure that our stude n of this information is not op munization standards. If, for	LTCAO and Ont ents protect their ptional, and all s	Program policy was developed in accordance ario School Boards to demonstrate students' health and safety, and the health and safety ections must be completed as outlined. Our s, your patient is unable to receive a required
1.		d other vulnerable co	mmunities be fully	vaccinated against COVID-1	19. As such, stu	ds that people working with young children, dents who are not fully vaccinated against uled time frame.
	1 st dose Given Date		(mm/dd/yyyy)		0	
	2 nd dose Given Date					
	Proof of approved ex		(
2.	SEASONAL FLU SHOT (s shot at this time. If you have every Date given:	thing completed exce	ept the flu shot, you	may submit this health form	proof of record to the ParaMed	d) (Note: Please do not worry about the flu portal by the given deadline)
	 Failure to do Step 2 TB w If you have proof of previo If you have proof of previo annual physical exam and If you had BCG vaccination 	ithin 7-21 days after bus Two Consecutive bus Two Consecutive d answer letters (A-F) on it is NOT a contrai	Step 1, you will nee Step-TB Skin Test Step-TB Skin Test below. ndication for skin te	and the result was "Positive est, you are still required to p	again and extra sult was both "Ne ", NO more annu rovide proof and	a Chest X-ray report only. fees will apply. egative", do annual Step 1-TB Skin Test. Ial TB Skin Test and your doctor needs to do complete a Two Step-TB skin test. Itlined below. NO exceptions!
		PRE	EVIOUS YEAR:	STEP 1 TB SKIN TEST	1	
	(Date Given: mm / dd / yyyy)	_/(Date F	Read: 48-72 hour	s after date given)	//(Ii	nduration size) (mm)
		PREVIOUS YEA	R: STEP 2 TB S	KIN TEST (7-21 days at	fter Step-1)	
	(Date Given on opposite arm:	//_/	(Date Read: 4	18-72 hours after date giv	////////	nduration size) (mm)
		CU	RRENT YEAR: S	STEP 1 TB SKIN TEST		
	(Date Given: mm / dd / 3yy)	/	(Date Read: 4	18-72 hours after date giv	///////	nduration size) (mm)
		CURRENT YEA	R: STEP 2 TB S	KIN TEST (7-21 days af	fter Step 1)	
	(Date Given on opposite arm:	// 	(Date Read: 4	18-72 hours after date giv	// /en) (li	nduration size) (mm)
			·	-	, ,	
				ORE THAN >10 MM IN SICAL EXAM & ANSWI		
	a) Chest X-ray (if TB Pos					
	b) History of disease?	Yes or No	Date (mm/de		,,.	
	c) Prior history of BCG v	accination (need	I documentation	n? Yes or No Date)
	d) Does this student have	e signs/symptom	ns of active TB	on physical examination	on? Y	es or No
	e) INH Prophylaxis (Trea			te (mm/dd/yyyy)		Dosage
	f) Specialist (Public Hea	Ith) Referred?	Yes or No	Date (mm/dd/yy	уу)	

Date (mm/dd/yyyy):	Medical Office Stamp:	(pg. 3)

(pg. 3)

Final Signature of doctor/physician/health care professional:



(H119) Culinary Management-Nutrition Program Additional Requirements (submission deadline on February 29, 2024)

ME x_	GBC ID# x								
4. -	VULNERABLE SECTOR CHECK APPLICATION PROCESS (renew every year) Your academic department requires all students to have a "clear" vulnerable sector check valid for the academic year. Please attach the original vulnerable sector check record and submit to ParaMed Placement Pass portal. <i>If you are</i> excluded from placement due to a "not clear" vulnerable sector check, it will jeopardize your academic standing and can lead to withdrawal. Please contact us or the program Chair to discuss this matter before you register and pay for this program. All costs associated with the vulnerable sector check application and additional fees related to fingerprint, court documents and Record Suspension (formerly Pardon) process are responsibility and paid by the student.								
	For students who reside in the Toronto region: If you need to apply for your VSC and you currently reside in the Toronto region with a								
	postal code that starts with the letter M, follow these steps:								
	 Contact Suzette Martinuzzi, Clinical Pre-placement Co-ordinator to request the VSC Organization Code. 								
	✓ Once you have the code, go to the Toronto Police Service website.								
	 Scroll down to Vulnerable Sector Check, and read the information provided. Then scroll down to the Register for an Adult Police Record Check Account box and select the Fill Out Form button. 								
	Complete the "Registration Account Information" and select the "Process My Registration" button. This creates your account. Now you must complete the six stages (Report, Documentation, Demographics, Payment Status, Authentication Status, and Application Status) the VSC application. All six stages are mandatory.								
	 On the Report Selection page, scroll down to the Vulnerable Sector Check table and choose the Unpaid Student Placement option. Ther go to the Reason for the Police Record Check table and complete as follows: under Course Name, type your course (or program) name 								
	 under VSC Organization Code, type in the code provided to you by the Clinical Pre-placement Co-ordinator under Vulnerable Clientele Duties, type "To provide care, support, and guidance for the health and well-being of vulnerable persons from 1 to 99 years old" 								
	 where you have to list which vulnerable sectors you will be working with, type "Children, teenagers, elderly, seniors, and person with physical and mental disability" ✓ Finish answering the remaining stages. Note that payment for your online application must be provided by credit card only. 								
	Once your submission has been finalized, Toronto Police Service will send you an email notification indicating when you will receive your VSC results to your email account. Processing times typically take 4 weeks from the date the application is received but may be a service with the service will be applied by a service will by a service will by a service will be applied by a ser								
-	take longer due to volume of requests and/or time of year.								
	or student who currently reside in another region such as <u>(Durham, Halton, Hamilton, London, Niagara, OPP, Peel & York)</u> or Out of rovince. (If your Postal Code starts with the letter "K, L, N, P", or other province)								
	 Please check your specific regional police service website and they only take 4 to 6 weeks to process and issue your vulnerable sect 								
	check, with exception to Niagara region which takes 4 to 6 weeks to process.								
	 If you require a volunteer letter to pay for the student rate (except Peel region), please email us your full name, GBC ID#, program name 								
	and your regional police service complete business address. For more details, visit <u>Vulnerable Sector Check website</u> .								
	 If you do not receive your VSC after 4 weeks, it is your responsibility to contact and follow-up with your specific Regional Police Service 								
	VULNERABLE SECTOR CHECK (renew every year)								

- You can get the qualitative mask fit test either from your workplace or at Peak Excellence Shop company and book an appointment their website at https://www.peakexcellenceshop.com/
- If you live Outside Toronto region or Out of Province, you can get your Mask Fit test at any third-party company closer to your area or check SOSFirstAid.ca, as long as you have proof of valid certificate.
- All male students must be clean-shaven the same day at your scheduled appointment. No facial hair or jewelry that may interfere with the seal of the mask. Please do not eat, drink, smoke and chew gum one hour prior to your appointment.
- All students must be tested and fitted for an appropriate qualitative mask (respirator) during this pandemic or other airborne/droplet outbreak. Certificate/card must clearly state the mask model, type, and size and always carry it during placement.

Mask Fit Test 3M N95 Certificate

□ Issued Date //// /___ Expiry Date //// (two years after the issued date) (mm / dd / yyyy) mm / dd / yyyy)

FINAL STEP:

Once you have everything completed and officially registered to your Stu-View account, your final step is to create an account, submit and
upload your Health Form documents to the ParaMed Placement Pass website at https://georgebrowncollege.placementpass.ca/ by the
given deadline. If you fail to do so, you will be excluded from field practice which WILL jeopardize your academic standing & your status in the
program will be reevaluated. After 48 hours, you must log-in to your portal account to check the ParaMed RN evaluation result of your forms,



download the Student Status Summary Report Certificate and attached it to your original health form documents, as you need to show this proof to your upcoming placement agency and for future reference.

George Brown College & ParaMed Agreement Form

Name x_____

Program: (H119) Culinary Management Nutrition Health Form-2nd year

I <u>x</u> (Print Name) understand that any false statement is grounds for cancellation of admission.

I understand that the college has the right to cancel my admission privilege on the basis of medical information submitted or withheld. I understand that it is my responsibility to inform the appropriate George Brown College personnel of any communicable disease, special need, exception or medical condition which may place me at risk or pose a risk to others at George Brown College or on placement.

I will pay all the services fees and authorize ParaMed to review the above information.

<u>×</u> (Signature)

(Date)

Element of Risk

All experiential learning programs, such as field trips, clinical and field placements or job shadowing involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the placement or the college. By taking part in this activity, you are accepting the risk that you may be injured. Following the Health and Safety rules of your placement is required. By signing below you agree that you have reviewed the element of risk and are willing to comply with the Health and Safety Rules of your placement.

If an injury should occur, it must be reported immediately to your supervisor and to your faculty. Completing Workers Safety Insurance Board forms and reporting any injury while participating in placement must take place within **72 hours** of occurrence.

^ (Signature)

(Date)

Contact Us

Suzette Martinuzzi, Coordinator at (416) 415-5000 ext. 3415 or via email smartinu@georgebrown.ca

FREEDOM OF INFORMATION ANDPROTECTION OF INDIVIDUAL PRIVACY ACT

The personal information on this form is collected under the legal authority of the Colleges and Universities Act, R.S.O. 1980, Chapter 272, Section 5, R.R.O. 1990, Regulation77 and the Public Hospital Act R.S.O.1980 Chapter 410, R.S.O. 1986, Regulations65 to 71 and in accordance with the requirements of the legal Agreement between the College and the agencies which provide clinical experience for students. The information is used to ensure the safety and wellbeing of students and clients in their care.